



**Chailey Parish Council**  
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**Minutes**

**A Meeting of the Full Council was held on Tuesday 15<sup>th</sup> November 2016 in the Reading Room, Chailey Green, commencing at 7.30pm**

**Present:** Cllr. M Evans (Chairman).  
Cllrs. S. Avery, N Belcher, K. Jordan, K Matthew, J. Millam, P.O’Conor and P Olbrich.

**Public present:** Approximately 9.

**In attendance:** S Treharne (Clerk) and Cllr J Sheppard

**16/173.Apologies for absence:** Cllrs. P Atkins, R Barnard and V Harrison.

**16/174.Declarations of interest:** none.

**16/175.Questions/comments from members of the public:** all members of the public present confirmed their interest in speaking about traffic in South Street (item 9 on the agenda). It was agreed to move this item to item 5 on the agenda and that members of the public would speak at that point.

**16/176.To receive a report from Chailey Litter Pickers about their activities in the Parish:** Janet Caughley and Colette O’Neil outlined the history of Chailey Litter Pickers and the work which they are doing. They spoke about the effectiveness of different sorts of signs as a deterrent and handed out possible examples. They asked Councillors to consider whether signs could be placed at certain points in the Parish and particularly in the less built-up areas where littering was most prevalent. It was agreed that the Council would raise the matter at the next Highways meeting.

On behalf of residents, Cllr. Evans thanked Chailey Litter Pickers for the excellent work that they are doing and other Councillors concurred.

**16/177.To consider concerns raised over traffic in South Street, South Chailey and to consider what steps might be taken to address these:** several members of the public spoke about the issues faced by residents in South Chailey caused by inconsiderate and speeding drivers on the A275. Examples were given of residents who experience difficulty either turning out of their property or simply crossing the road. A number of suggestions were advanced about ways in which drivers could be persuaded to stick to the 40 mph limit, including speed cameras or “flashing” signs. Residents gave a number of examples of other villages which had installed similar devices to good effect.

Difficulties being experienced by pedestrians using the footpath between the brickworks and the shop were mentioned. These are caused by speeding lorries creating air turbulence along this narrow, raised pavement. Residents explained that a visit had been made to Chailey School in order to report school buses ignoring the speed limit.

The maintenance of the 60 mph stretch on the A275 between Markstakes Lane and the Five Bells Public House was discussed and residents thought that traffic heading south along this part of the road was encouraged to take the bends at the top of South Street at speed. Cllr. Evans explained that this stretch of road had been kept at 60 mph to provide an opportunity for drivers to overtake.

Councillors discussed the issues raised. They fully appreciated the problems caused by traffic ignoring the 40mph speed limit and agreed that measures should be considered to try to force drivers to use the A275 through South Chailey in a considerate and lawful manner. Cllr. Sheppard asked about the status of the Chailey Speedwatch and it was confirmed that this was not presently operating. Councillors were in favour of introducing measures that would help to address the issues raised.

Cllr. Evans summed up the discussion by confirming that the Council appreciates fully residents' concerns. The Council would write formally to ESCC Highways before the next meeting with them and would raise it again at that meeting with a view to deciding what might be done.

**16/178. Items considered as a matter of urgency:** none.

**16/179. To agree the Minutes of the Full Council meeting held on 18<sup>th</sup> October 2016:** the minutes were approved and were signed by the Chairman.

**16/180. To consider and if thought fit approve financial reports for September 2016:** Cllr. Evans referred Councillors to the financial reports circulated with the agenda.

Receipts in September were £45 and payments were £2,482. Receipts for the year to 31<sup>st</sup> October 2016 (excluding the precept and support grant received of £55,022) total £1,605 and payments £40,114. Councillors' attention was drawn to the analysis of payments by category shown in the financial reports, to the detailed breakdown of the receipts and payments for the month and to the bank reconciliation attached. Cllr. Avery confirmed that he had examined the reports for September and that they were in order. Any material differences between budget and actual were largely accounted for by timing differences.

Cllr. Jordan proposed and Cllr. Olbrich seconded a motion that the financial reports for October 2016 be approved and this was agreed.

**16/181. To consider ideas for major projects to be carried out in the Parish in the financial year 2017/18 and the funding thereof:** the Clerk explained that shortly he would be starting work on the budget for 2017/18 and he would need to incorporate into this costs associated with any new projects which Councillors considered should be carried out. He would include the costs associated with installing defibrillators and would consider how to deal with costs that may arise from measures taken to calm traffic in South Street. Cllr. Olbrich thought that further equipment could be provided at Rowheath and would let the Clerk have details of the indicative cost. Cllr. Avery suggested that some further planting might be carried out to improve Chailey Green and Cllr. Evans considered that a tree survey should be carried out.

**16/182.To consider the provision of defibrillators in the Parish:** Cllr. Belcher updated Councillors on progress made. Contact had been made with the Community First Responder Senior Team Leader and also with the Friends of Newick Surgery. He was discussing possible sites, including potentially the new dental surgery in North Chailey.

**16/183.To receive a report on the progress made with the Sports Pavilion and to consider and if thought fit approve the appointment of surveyors:** the Clerk reported on his meeting with Lawson Queay and explained the fee proposal that has been received. He also advised Councillors of the importance of the CDM Regulations which impose obligations and duties on those involved with a construction project. Cllr. O’Conor proposed and Cllr. Jordan seconded a motion that the fee proposal from Lawson Queay be accepted and this was agreed.

Cllr. Evans suggested that the pattern of monthly Council meetings should not be allowed to get in the way of the smooth running of the project and thought that the Clerk would need to be given authority to make decisions on a day to day basis. The extent to which this authority should be given should be agreed once the contract has been agreed.

The Clerk advised that he had heard from HMRC who had not answered his questions. He also advised that the work to rewire the pavilion was due to start on 17<sup>th</sup> November.

**16/184.To consider a proposal by BT plc for the removal of the phone box outside the Old Post Office, Haywards Heath Road, North Chailey:** the Clerk advised that BT proposes to remove the telephone box as part of a programme to remove a number of such boxes. According to BT, no calls at all have been made from the box in the past year. After discussion, Councillors agreed that they had no objection to the removal of the box.

Cllr. Olbrich drew attention to the poor state of the paintwork on the telephone box on Chailey Green and the Clerk was asked to request BT to put this right.

**16/185.To consider a request from East Chiltington Parish Council for the erection of a boundary sign:** Councillors discussed the proposal for an East Chiltington sign to be placed some 33 metres inside the Chailey/East Chiltington boundary. Councillors recognised that the request was made for good highways reasons. After discussion, Councillor Olbrich proposed and Cllr O’Conor seconded a motion that any sign should be placed on the actual boundary and not well within Chailey as suggested. This motion was agreed.

**16/186.To consider proposals for establishing play streets:** Cllrs Evans and Avery reported that this initiative had been advertised in Chailey News and on the website.

**16/187.To receive a report on the Neighbourhood Plan:** Cllr Jordan reported that comments have now been received from the Consultant. Her report and the first draft of the plan would be discussed at a meeting of the Steering Group on 16<sup>th</sup> November. This meeting would be attended by the neighbourhood Planning Officer from Lewes District Council. It was hoped that a first draft of the plan will be put to residents in the New Year. A bill for her work had been received from the Consultant and this would be discussed by the Steering Group.

**16/188.To receive verbal reports from Councillors on their area(s) of responsibility and/or their involvement with village organisations:**

**Chailey Commons Society:** the Clerk reported that Cllr. Harrison has attended a recent meeting of Chailey Commons Society. The Council had been thanked for its grant. The Society is looking for volunteers to fill a number of posts.

**Windmill:** Cllr. Avery reported that he and Cllr. Evans had attended the AGM of the Friends of Chailey Windmill. The approach from a local resident wishing to catalogue the contents of the mill is being followed up.

**Parish Hall:** Cllr Matthews reported that she had attended a recent meeting. Steps are being taken to increase the number of bookings.

**Chailey Commons:** Cllr. Evans reported that a meeting is due to be held with Lewes District Council about the management of the commons.

**Chailey Youth Group:** Cllr Olbrich confirmed that the group has ceased to function. A call for new volunteers to come forward is being made.

**16/189.To consider items of correspondence for noting and response:** The Clerk drew Councillors' attention to correspondence which had been received, a list of which was circulated.

**16/190.To note risk implications:** none to note.

**16/191. Confidential information – exempt matters:** Cllr Evans advised that it was not necessary to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2).

**16/192.Next Full Council meeting:** 13<sup>th</sup> December 2016. Next Planning & Environs Committee meeting: 6<sup>th</sup> December 2016. Both meetings will take place at 7.30pm in the Reading Room, Chailey Green.

**Signed:** *Mark Evans*  
**Chairman**

**Date:** *13<sup>th</sup> December 2016*