

Minutes of the Neighbourhood Plan Steering Group Meeting February 5th 2015

Present:

Jack Cranfield (Chair), Katherine Matthews (Taking minutes), Ken Jordan, Mark Evans, Dennis Matthews.

Previous meeting's minutes were agreed. J.C. explained the P.C. had agreed an amended terms of reference.

1. Election of Chair, Finance Co-ordinator and Secretary- it was agreed that due to absences we have a think about what roles we might like and discuss at the next meeting. The query was raised as to whether the Chair should be a Parish Councillor?

Concerns were raised that we were still one person short on the Steering Group. M.E. agreed to draft a note for the Parish Magazine advertising for one more member for the Steering group and for Task Group members- to contact J.C

2. Task Groups. It had previously been agreed that there will be three task groups

- Environment and Housing
- Local Economy and Transport
- Community

Members expressed their interest for which groups they would like to be in D.M, K.J, M.E. – Env and Housing. J.C. – Environment and Housing or Local Economy and Transport. K.M. Community. But this was not finalised until we are up to full numbers, it is discussed with other Councillors and also till we know how many volunteers we have for task groups. It was reiterated that the task groups will have to work with each other and not operate in isolation.

K.J. raised some concerns that we are not dealing with housing allocation at all and asked whether we can still make comments on things such as being against ribbon development? It was confirmed that we can discuss creating policies on anything to do with housing other than allocation of sites.

3. Schedule of Meetings.

It was agreed that the next meeting will be the 12th March, followed by the 23rd April. It was also noted that on 25th April there is a St George's day fete from 12-4.30 which we need to decide if we want a stall for.

4. Statistics. It was agreed to ask Don/Vera if they had census data available to bring to the next meeting, or if there are any links that we can look at? M.E mentioned that there was a report on the nature of Chailey published around 1996 which it would be useful to look at.

5. Views on Local Neighbourhood Plans

K.J suggested that at some point soon we needed to draft a vision. D.M suggested that we need a round of consultations first before we write anything.

J.C. stated that he liked the Lindfield N.P particularly the way it set out what a Neighbourhood Plan is.

6. *Publicity and Surveys.* M.E. suggested we make full use of the Chailey News as it goes to every household, and that something needs to go in the April one re the funday. This can be agreed by email if necessary.

J.C suggested a survey for businesses as well as households was a good idea.

The question was raised as to whether we would receive training on Neighbourhood Plans and also help in forming a timetable? Also once we are given go ahead from Lewes can one of the N. P officers come to talk to us? Would also be a good idea to speak to people who have gone through the process already- a representative from Newick was suggested.

7. *News from Lewes D.C.* Still no news as to whether our application which was put in before Christmas had been successful or not. It was suggested that once we hear from them that we have a meeting soon after.