



Chailey Parish Council
www.chailey.org

To All Councillors

A meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 19th April 2016 at 7.30pm in the Reading Room, Chailey Green.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain but must not speak unless invited to do so.

Signed: *S Treharne* Clerk

Date: 12th April 2016

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest: in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda.**
- 3. Questions/comments from members of the public. Under the Council's Standing Orders this agenda item will be limited to 15 minutes and no member of the public may speak for more than 5 minutes.**
- 4. To consider items not on the agenda which the Chairman is of the opinion should be considered as a matter of urgency.**
- 5. To agree the Minutes of the Full Council meeting held on Tuesday 15th March 2016 (attached).**
- 6. To receive and if thought fit approve financial reports for March 2016 (attached).**
- 7. To consider and approve an updated Risk Management and Assessment schedule (attached).**
- 8. To consider and approve the Council's insurance arrangements for the year commencing 1st June 2016 (attached).**
- 9. To receive a report on the Sports Pavilion and grounds, to approve the tender document to be sent to contractors (attached) and to agree the list of contractors to whom it is to be sent.**
- 10. To consider the condition of the layby on the A272 in North Chailey.**
- 11. To agree a list of possible future projects to be carried out in the Parish.**
- 12. To consider the Council's continued involvement with the windmill.**
- 13. To consider the proposal to plant an oak tree on Chailey Green.**
- 14. To receive a report on progress in relation to the relocation of the Parish Office to the Reading Room.**
- 15. To receive a report on progress in relation to the Warrs Hill footpath.**
- 16. To consider correspondence received concerning dog fouling on the Commons (attached).**
- 17. To receive verbal reports from Councillors acting as representatives on village organisations.**

Please turn over....

18. To receive reports on:
- The Neighbourhood Plan
 - The allotments
 - The pension fund
 - The algae and damp at the windmill
19. To consider items of correspondence for noting and response (list to follow)
20. Risk Implications: to note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.
21. Confidential matters: to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.

Councillors will be asked to (1) discuss and agree the charges made by the Council for use of its facilities, (2) consider contracts for the maintenance of Parish assets, and (3) discuss matters relating to the Clerk's terms of employment.

22. To note the date of the next meeting: Tuesday 24th May 2016 at 7.30pm in the Reading Room, Chailey Green. Councillors are reminded that this will be the Annual Meeting of the Parish Council.