

INTERNAL AUDITOR'S REPORT TO CHAILEY PARISH COUNCIL

for 2014/15

1. I have carried out my Internal Audit function in accordance with the 'Governance and Accountability Guidance for Local Councils' (2008 and 2010 editions) as in previous years. This has included making test checks on the Council's financial transactions and evaluating whether or not the Council's system of internal financial control is adequate for the purpose intended and effective. It has also included a review of how various risks facing the Council are being dealt with and an evaluation of how the Council has met its responsibilities as a trustee.
2. I would like to thank the new clerk, Stephen Treharne, for the help and co-operation he has given me during my second audit visit in July 2015.
3. I made the first of my two audit visits for 2014/15 in September 2014. During that visit I carried out a number of checks on the basic book-keeping and accounting procedures. Everything checked out fine and there were no matters that I needed to report on to the Council.
4. Members of Council will be aware of a number of issues that arose during the last three or four months of the financial year, including the resignation of the clerk. I am of the opinion that these issues may have led to one or two routine reviews not being carried out (e.g. a review of the risk assessment document). I have discussed these matters with the new clerk, Stephen Treharne, so that he is aware of what tasks are required to be carried out in order to bring things up to date.
5. Apart from my comment in 4 above, during the course of my work, no matter has arisen which I would need to draw to the attention of the Members of the Council.