



Chailey Parish Council
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Minutes

A virtual meeting of the of the Full Council was held on Tuesday 20th April 2021.

The Chairman at the start of all virtual Full Council & Planning meetings will ask Council members to declare if there is anyone present in their homes who can see and/or hear the meeting in progress. It is the Councillors' responsibility to make this information available to the Chairman and the Clerk.

Present: Chair: Cllr. Olbrich
Cllrs. S.Avery, N. Belcher, E.Berry, M.Cornwall, M.Evans, K. Jordan,
M.Lethem, R.Penfold, J.Trogenza

Public Present: None.

21/049: Apologies for Absence: Cllr J Millam

21/050: Declarations of Interest: None.

21/051: Questions/Comments from Members of the Public: None.

21/052: Items considered as a matter of urgency: Cllr. Jordan raised relations between the Council and the Board of Trustees of the Andros Almshouses with particular emphasis on the discontinuance of the Council's right to nominate a trustee to the Board. Cllr. Jordan reminded councillors of the recent deterioration of relations between the two organisations. He suggested that the right to nominate a trustee suggested, wrongly, that the Council had some ownership of or responsibility for the way the Board of Trustees exercised their functions. In an attempt to improve relations, a meeting had recently been held in the gardens of Roeheath between the Chair and Clerk of the Council and the Chair and Treasurer of the Board of Trustees. As a result, it had been provisionally agreed, subject to later formal endorsement by the full Council and Board, that the latter would provide periodic reports to the Council on the Almshouses progress and prospects provided that the Council gave up its nominating rights.

After discussion during which a number of Councillors expressed concern about giving up entirely the right to nominate a trustee preferring instead to place the right into some form of abeyance, the Council decided to defer a decision until the next Full Council meeting to give more time to study documents provided by the Trustees which had been circulated only shortly before the meeting.

Cllr. Olbrich reported that the Clerk was unable to attend the meeting because of the unexpected death of her mother. Councillors expressed sympathy and support for the Clerk and agreed to send her a bouquet of flowers. **ACTION: Cllr. Jordan.** Cllr

Olbrich said that the Clerk would continue with duties but would inevitably be spending more time working from home over the next couple of weeks or so.

21/053: To agree the Minutes of the Full Council meeting held on 10th March 2021.

Cllr. Lethem proposed that the minutes were accurate, seconded by Cllr. Berry. All in favour.

21/054: Matters Outstanding from the March 2021 Full Council Meeting.

Cllr. Olbrich proposed and Cllr. Lethem seconded that membership of the Sub Group to discuss with representatives of the New Heritage Management Committee possible projects at the New Heritage that the S106 monies might finance should comprise Cllrs. Evans, Lethem, and Berry with Cllr. Belcher as a reserve. All in favour.

Cllr. Berry would seek to arrange an early meeting and site visit.

21/055: To receive and if thought fit approve the financial reports for March 2021.

Closing balance in March was £70,885. Payments out were £8,119.04. Income was £366.66. The financial reports for March 2021 were accepted as being true and accurate. Proposed by Cllr. Lethem and seconded by Cllr. Berry. All in favour.

21/056: Return to Face-to-Face Council Meetings.

Cllr. Jordan reported that St. Peter's Church had agreed that after 6th May Full Parish Council and Planning Committee meetings could take place in the North side of the Nave of the Church which was spacious enough to permit social distancing. The Council would be responsible for arranging tables and chairs before the meeting, returning them afterwards and wiping them with wipes that the Church would provide. The Clerk would undertake a formal risk assessment of the premises, but it was already clear that face masks would have to be worn.

21/057: Renewal of Tenancy Agreement for Mr Terry Bone.

The proposed agreement between the Council and Mr. Tony Bone was agreed. Proposed by Cllr. Berry, Seconded by Cllr. Tregenza. All in favour.

21/058: Possible Use of Council Funds to pay for more parking space at Chailey School to relieve congestion.

Cllr. Tregenza explained that during special events at the school which attracted significant numbers of parents and other visitors, existing parking on site was insufficient so visitors were forced to park on Mill Lane to the annoyance of neighbours. If funding could be provided by the Council, it would be possible to provide additional temporary parking on flat space currently earmarked under the redevelopment plans for landscaping. Before a decision could be taken, the Council would need an estimate of the likely cost. It was agreed that Cllr. Millam should be invited to provide one. **ACTION: Cllrs Tregenza and Evans.**

21/059: Revised Estimate of Re-instatement Costs for the Council's Assets.

The Council noted the revised estimates which had been provided by Mr. Clive Voller. Cllr. Cornwall proposed and Cllr. Belcher seconded a motion that the revised figures should be forwarded to the Council's insurers. All in favour. **ACTION: The Clerk.**

21/060: The Council's Risk Management and Assessment Schedule.

After careful consideration of the changes, Cllr. Jordan proposed and Cllr. Evans seconded that the revised schedule should be approved. All in favour.

21/061: Review of the Asset Inspection List.

Councillors agreed to study the list in detail and at the next Full Council meeting to identify all Council owned assets that required remedial action.

21/062: New Bench on the Village Green.

This item was deferred as Cllr. Millam was absent.

21/063: To receive verbal reports from Councillors on their areas of responsibility and/or their involvement with village organisations.

Cllr. Avery:

With reference to the project to ensure that all land owned by the Council was registered with the Land Registry, he had contacted Mr. Walsh who was unable to help but was seeking to identify a colleague who would be prepared and able to do so and who would begin by providing an estimate of the cost.

Cllr. Evans:

ITV had filmed Chailey Windmill on 7th April .The windmill would not require any painting in 2021. It hoped to re-open to the public at the end of June.

Cllr. Belcher:

Chailey Commons Society would shortly be reintroducing Exmoor ponies and cattle for grazing; there would be no cost to the Council. The Environment Agency had sorted out the oil spill in South Chailey which had caused some excitement on Chailey Chat.

Cllr. Penfold:

He would submit a note on common land for consideration at the next Full Council meeting.

Cllr. Lethem:

He suggested that Rev. Paul Mundy, the recently appointed Priest in Charge at St. Peter's, should be invited to address a future meeting.

21/064: To note and consider any implications arising from the Council's duty under Section 17(1) of the Crime and Disorder Act, 1998: None.

21/065: Confidential Matters: None.

21/066: Next Full Council Meeting: Those parts of the Annual Parish Meeting concerning the election of the Chair and Vice Chair will take place virtually on Tuesday, 4th May at 7.30 pm immediately before the next meeting of the Planning and Environment Committee. The remainder of the Full Council meeting will take place on Tuesday, 18th May at 7.30 pm in St. Peter's Church.

**Signed:
Chair**

Date:

Initials:

Date: