



Chailey Parish Council
www.chailey.org

To All Councillors

A meeting of The Annual Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 18th May 2021 at 7.30pm.

Members of the public have a right to and are welcome to attend and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain but must not speak unless invited to do so. If any member of the public would like to join the meeting, then please contact the Clerk on chaileypc@btconnect.com no later than the end of Monday 17th May 2020.

Chailey Parish Council will resume face to face meetings from the 18th May 2021. Meetings will take place at St Peter's Church until further notice. Due to Covid restrictions, the Parish Council will need to restrict numbers of the public attending. We therefore advise that if you wish to attend that you consult with the Clerk prior to the meeting.

Signed: Mrs *B Newell* Clerk

Date: 11th May 2021

AGENDA

1. Apologies for absence.
2. Declarations of interest: in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda.
3. Questions/comments from members of the public. Under the Council's Standing Orders this agenda item will be limited to 15 minutes and no member of the public may speak for more than 5 minutes.
4. To consider items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.
5. To agree the Minutes of the *virtual* Full Council meeting held on the 20th April 2021 and to agree the Minutes of the *virtual* Annual meeting of the Council (Election of Chair and Vice-Chair) held on the 4th May 2021.
6. To receive and if thought appropriate approve financial reports for April 2021.
7. To consider appointments to Council Committees and to represent the Council on outside bodies and village and other organisations (current list attached).
8. To agree the dates of the Full Council and Planning & Environs Committee meetings in 2022 (draft schedule attached).
9. To review and if thought appropriate amend/approve the Council's Standing Orders (copy attached).
10. To review and if thought appropriate amend/approve Financial Regulations (copy attached).
11. To review and if thought appropriate amend/approve the terms of reference for the Personnel Advisory and Planning & Environs Committees (both attached).
12. To receive a report on the Council's insurance arrangements for 2021/22.
13. Cllr Jordan to update members of the Council on the referendum results of the Chailey Neighbourhood Plan.

Please turn over....

- 14. Relations with the Board of Trustees of Andros Alms-houses: In accordance with the provisions of Section 9.2 of the Standing Orders of the Council, Cllr. Jordan notified the Proper Officer in writing on 28th April of his intention to move the following motion on 18th May: Chailey Parish Council no longer opposes the removal by the Charities Commission of its right to nominate a Trustee to the Board of Trustees of the Andros Alms Houses.**
- 15. Council to review the tree risk assessment undertaken by Mr Owen Allpress and to consider appointing a tree surgeon to carry out works on trees that may require attention.**
- 16. Cllr Evans to raise the matter of the junction at Mill Lane/ A275 and discuss possible installation on the A275 of amber flashing lights at School crossing times.**
- 17. Council to confirm rights of access to the owners of Broadwater House across Common land owned by Chailey Parish Council.**
- 18. To renew and sign off the Tenancy at Will document for the Sports Club.**
- 19. To continue review of the Council Asset inspection list and to consider those areas that require work and seek appropriate quotes.**
- 20. Council to consider priority requests raised by the New Heritage Management Committee on:**
 - Installation of mirrors opposite development to minimise accidents at the junction**
 - Tree works requested to trees situated on Council owned land on Warrs Hill road.**
- 21. Cllr Lethem to update the Council on Eton land project.**
- 22. To thank Councillor Millam for his kind donation of the bench situated on the village green to commemorate all those that fought in both wars.**
- 23. To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.**
- 24. Confidential matters: to consider a resolution to exclude the Press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.**
- 25. To note the date of the next meeting: Tuesday 15th June 2021 at 7.30pm at St Peter's Church, Chailey Green, subject to the Coronavirus.**