



Chailey Parish Council
www.chailey.org

To All Councillors

A *virtual* meeting of part of the Annual Meeting of Chailey Parish Council, which you are summoned to attend *remotely*, will be held on Tuesday 4th May 2021 at 7.30pm.

Chailey Parish Council are bringing forward part of the Annual Meeting of the Council to the 4th May 2021 which will commence before the scheduled Planning & Environs meeting. Both meetings will be held virtually. The remaining agenda items for the Annual Meeting will be discussed on the 18th May starting at 7.30pm. This will be a face to face meeting (subject to latest Government Covid advice) and will be held at St Peter's Church, Chailey Green.

Members of the public have a right to and are welcome to attend and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain but must not speak unless invited to do so. If any member of the public would like to join the meeting, then please contact the Clerk on chaileypc@btconnect.com no later than the end of Monday 3rd May 2021.

Signed: *B Newell* Clerk

Date: 28th April 2021

AGENDA

1. To elect a Chair and to receive the Chair's declaration of acceptance of that office.
2. To elect a Vice-Chair and to receive the Vice-Chair's declaration of acceptance of that office.
3. To receive updated members registers (form attached for completion if any Councillor needs to update her/his register)
4. To note that further items of the Annual Meeting of the Council will be discussed at the next meeting to be held on Tuesday 18th May 2021 at 7.30pm at St Peter's Church, Chailey Green subject to developments of the Coronavirus. An updated agenda will be sent out prior to the meeting.