



Chailey Parish Council

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To All Councillors

The Annual Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 12th May 2015 in the Reading Room, Chailey Green.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed:.....Clerk to the Council

Date: 5 May 2015

AGENDA

1. To elect a Chairman
2. To receive the Chairman's declaration of acceptance of office.
3. To elect Vice Chairman
4. To receive the Vice Chairman's declaration of acceptance of office.
5. To accept apologies for absence.
6. To receive Declarations of Interest and Update the Register of Members' Interests
7. To appoint Members to:
 - Council Committees (list of responsibilities previously circulated)
 - Representatives of Outside Bodies & Positions of Responsibility
8. Verbal representations by members of the public (This item will be limited to 15 minutes)
9. To confirm the Minutes of Meeting held on Tuesday 28th April 2015 (previously circulated).
10. To consider Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency.
11. To confirm meeting dates for the council year 2015/16.
12. Financial Reports to Council, including:
 - Financial summaries for April 2014 (reports circulated).
 - To approve Annual Return 2013/2014 (reports circulated)
 - To approve expenditure.NOTE – FINANCIAL REPORTS NOT AVAILABLE TO DISCUSS
13. To review feedback received from Annual Parish Meeting
14. To receive items of information for noting for future discussion.
15. To consider Correspondence for noting and response.
16. To note risk implications including Crime and Disorder Act 1998 Section 17.
17. Date of next meeting: Tuesday 26th May 2015. (Planning and Environs meeting)