



Chailey Parish Council

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Minutes

A Meeting of the Chailey Planning and Environs Committee was held on Tuesday 1st April 2014 at the Reading Room, Chailey Green, commencing at 7.30pm.

Present: Cllr. J. Millam (Chairman).
 Cllrs. P. Atkins, S. Avery, D. Cowan, D.Cranfield, J-P. Ellis,
 M.Evans, K. Matthews, P. Olbrich, J. Tillard.

Public present: None.

In attendance: V.Grainger (Clerk).

14/47. Apologies for absence: Cllrs. S.Griffin.

14/48. Declarations of Interest by Councillors:
 Cllr. Atkins declared an interest regarding planning application LW/14/0131, as he was a resident of New Heritage. Cllr. Matthews declared an interest in LW/14/0139 as she was a resident of a neighbouring property. Cllr. Cranfield declared an interest in LW/14/0139, as he had an interest in a neighbouring property.

14/49. Verbal representations by members of the public: None.

14/50. Minutes: To agree and sign as a true record the Minutes of the Planning & Environs Committee Meeting held on Tuesday 4th March 2014 and Urgent Planning Matters Meeting held on 18th March 2014. The minutes were **Agreed** and signed as a true record. (Council resolution: 14/307/308).

14/51. Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency: Cllr. Cranfield requested that the urgent repairs to Chailey Windmill should be discussed under the agenda item relating to the inspection of Parish Assets. It was **agreed** that this was acceptable.

14/52. Lewes District Council Planning Application:
 The Planning applications presented were duly considered by members and the following responses were confirmed and agreed:

Received Date	Due Date	Planning Ref No.	Name & Address	Work Requested	CPC Decision
14.3.2014	5.4.2014	LW/14/0131	Taylor Wimpey SWT. New Heritage Way North Chailey	Planning Application: Change of driveway surface to permeable block paving.	Support
		LW/14/0139	Mr & Mrs J Scott 9 Whitegates Close South Chailey	Planning Application: Erection of a two storey side extension.	No Objection
		LW/14/0154	Mr & Mrs A Foreman Furzegrove Farm, Cinder Hill	Listed Building Consent Application: Internal alterations to ground and first floor and insertion of new windows and French doors.	No objection

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14/53. Lewes District Council planning decisions and planning appeals and recommendations: The listing of recent decisions was noted.

The Council had received notification from LDC Cllr. S. Davy that she could request a “call in” for the decision regarding Planning Application LW/14/0017 Rear of Sunnycroft, Mill Lane; to which the Parish Council had previously objected. This would ensure that the decision was made by the LDC Planning Committee, rather than by the Planning Officer with delegated authority. The Chairman proposed that the decision should be made by the Planning Committee, the proposal was seconded by Cllr. Matthews. It was **resolved** that Lewes District Council would be requested to refer the decision for this application to the Planning Committee -

7 votes in favour of the proposal: 1 vote against. Cllrs. Olbrich and Tillard having declared an interest, declined to take part in the discussion or vote on the matter.

14/54. Review of Procedure for Routine Inspection of Parish Assets

A report had been provided which listed the Parish Assets including Chailey Windmill.

Chailey Windmill

Cllr. Cranfield mentioned the recent storm damage to the Windmill cap and fantail; and the damage caused by wood boring insects’ infestation. A second quotation had been received for the infestation treatment; and this company were also able to undertake the repairs to the Windmill fantail and cap. The cost of the insects’ infestation was £1,290.00 less a 15% discount on labour costs. This was significantly more competitive than the previous quotations. It was agreed that the proposed expenditure would be referred to a Full Council meeting for agreement. In the meantime enquiries would be made as to available timings for the work to be completed; in order to ensure that work progressed as quickly as possible. It was suggested that the Sussex Windmill Trust be contacted regarding the materials to be used for the fan tail repairs. In addition English Heritage would be contacted regarding available grants for protected buildings. The Insurance claim would be pursued for the storm damage element.

Inspection of Assets

A pro forma had been presented which could be used for the routine inspection of the listed Parish Assets. It was suggested that Councillors could assist in the routine inspections to enable the various assets to be inspected on a more regular basis, as the Clerk’s time was limited. It would also ensure that any repairs or maintenance would be carried out in a timely manner. Councillors indicated which asset they would be able to inspect and it was confirmed that such inspections would be a “visual inspection” only. Cllr. Millam proposed that use of the form should be adopted as procedure; this was seconded by Cllr. Evans. It was therefore resolved that the form would be adopted for routine inspection use. The Clerk would circulate a copy of the form and confirm responsibilities.

14/55. Correspondence for Noting and Response:

The listing of recent correspondence was circulated and noted:

- PCSO Knowles had contacted the Council to request support for a Community Safety Day which would provide residents with some activities and information from emergency services and other agencies. The Council confirmed that it would be in support of a Community Safety Day.
- Basketball net at Rowheath: Cllr. Olbrich had obtained quotations from two grounds works companies who were able to undertake the grounds work; and install the play surface for the basketball net area at Rowheath. There was an additional amount of £695.00 necessary for the pathway to the Pump House Bus shelter. It was **agreed** that Cllr. Olbrich would enquire whether any discount could be offered; and would report back to Full Council for approval of the expenditure.

14/56. Items for Information and Future Discussion:

- Cllr. Ellis advised that he had received a request for a memorial bench on Chailey Common. It was agreed the request would be referred to the Clerk who could pass on the request to the relevant persons.
- Cllr. Matthews had received a request that a bus stop request sign should be installed at Grantham Close. Although the bus would stop at Grantham Close if requested, there was no bus stop sign. An additional sign in this location would assist those less able residents wishing to catch the bus at this point. The nearest

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signed stop was some distance away at Mill Lane. Cllr. Evans agreed to pass on the request to ESCC.

14/57. Risk Implications including Implications to Crime and Disorder Act 1998 Section 17:
None.

14/58. Date of next Planning & Environs Committee Meeting:
Tuesday 13th May 2014 and Urgent Planning Matters Tuesday 15th April 2014.
The meeting closed at 9.00 p.m.

Signed:

Date:

Chairman