



Chailey Parish Council
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Minutes

A Meeting of Full Council was held on Tuesday 15th July 2014 in the Reading Room, Chailey Green, commencing at 8.13 p.m.

Present: Cllr. D. Cranfield (Chairman).
Cllrs. P. Atkins, D. Cowan, J-P Ellis, K. Matthews, J. Millam,
P. Olbrich.

Public present: Two.

In attendance: V. Grainger (Clerk).

14/92. Apologies: Cllrs. S Avery, M. Evans, S. Griffin, J.Tillard.

14/93. Declarations of Interest: None.

14/94. Questions/ Comments from members of the public: Mr A Meadows attended the meeting to provide supporting information for St Peter's Church grant application. Mr G Strangwood attended the meeting to provide information regarding Chailey Sports Club.

14/95. Items considered as a matter of urgency: None.

14/96. To agree minutes of Full Council Meeting held on Tuesday 17th June 2014. The minutes were **Agreed** and signed as a true record of the Full Council meeting held on 17th June 2014 (Council resolution 14/318).

14/97. Appraisal of Small Grants applications:

A table of grant applications received had been circulated for consideration prior to the meeting. The applications had been scored against the criteria for Chailey Parish Council Small Grants Scheme and compliance with s137 of Local Government Act 1972. Those grants which met other criteria were marked with the appropriate statutory power. Members gave careful consideration to each application on its merits and identified how the activity would benefit the residents of Chailey. It was noted that Chailey Youth Group had not submitted a grant application this year, as funding had been obtained from other sources. It was **agreed** that the refund of fortnightly Parish Hall hire fees, which was a separate arrangement, would continue. It was **agreed** that the grant approved for Chailey Allotment Society would be held until the Society was properly established with an appropriate bank account.

Mr A Meadows explained the background to the grant application made on behalf of St Peter's Church. Application had been made for a grant of £10,000 towards the building costs of providing a multi-functional meeting room and toilets at St Peter's Church. Approximately £66,000 had already been raised for the project from April of this year. Councillors commented that there did not appear to be general support in the Village for the removal of the Church pews. There were also concerns that the Parish Council was subject to a statutory limit on the amount of funds that could be allocated to such grants in any one year; and had a total budget for grants in 2014 of £5,000.

Initials:

Date:

Councillors also had questions concerning the evaluation of the community benefit which would be derived from such a substantial grant; as the benefits derived needed to be commensurate with costs.

Cllr. Cranfield therefore proposed that a £1,000 grant should be approved from the small grants budget and the Council would consider making a further grant on receipt of an itemised budget for the proposed works; and a review of the Parish Council's reserves.

Councillors voted in favour of the proposal - 5 votes in favour: 2 abstentions.

It was therefore **resolved** to provide a grant of £1,000 with a further review on receipt of additional information.

Chailey Sports Club: in July 2013 it had been agreed that the Council would pay for the professional building reports required to support the replacement of the Sports Club building. A sum of £288.00 remained to be paid and a final invoice had been forwarded to the Council for payment. It was **agreed** that the sum of £288.00 would be deducted from the earmarked reserves allocated for the Sports Club; rather than the small grants budget.

The following grants were therefore agreed:

Community Grant Applications		Grant Decisions	
Type of organisation	CPC Decision	Relevant Legislation	
Environment	£		
Chailey Commons Society	250		LGA Act 1976 s19
St Peters Church	1000	LGA Act 1972 s137	
Chailey Allotment Society	200	LGA Act 1972 s137	
Leisure			
Chailey Womens Legion Branch British	75	LGA Act 1972 s137	
Chailey Outings Group	250	LGA Act 1972 s137	
Chailey Bonfire Society	1000	LGA Act 1972 s137	
Chailey & Newick Painting Group	200		LGA Act 1972 s145
Chailey WI	400	LGA Act 1972 s137	
Sport			
Chailey Sports Club	288		LGA Act 1976 s19
Chailey Cricket Club	250		LGA Act 1976 s19
Young People			
Chailey Brownies	400	LGA Act 1972 s137	
Rainbow Guides	400	LGA Act 1972 s137	
2 nd Chailey Scouts	400	LGA Act 1972 s137	
Total	4,825		

14/98. Reports from Council Representatives on Village Organisations:

- **Allotments:** It was agreed that the allotment holders association would be an item for future discussion.

14/99. Review of refurbishment of Parish Assets:

i) Chailey Sports Club

Mr G Stangwood attended the meeting to explain the recent changes at the Sports Club. Mr Stangwood had replaced Mr J Gould as Chairman of the

been agreed that demolishing the Sports Pavilion and rebuilding was not the best option. Sports Club members had agreed that a refurbishment of the existing building would be more suitable with a programme of works planned over 2/3 years. The Club would present proposals to the Council with a breakdown of proposed works for consideration.

Cllr. Cranfield proposed that the Council should support the long-term aims of the newly formed Sports Club in their endeavours to refurbish the existing building.

Cllr. Olbrich seconded the proposal which was unanimously **agreed**.

ii) **Chailey Windmill**

The Council had received three quotations for repainting of the Windmill based on the same specifications. Details of the quotations had been circulated to Councillors. Although Councillors were minded to approve the lowest quotation there were concerns about the quality of workmanship; and it was queried whether any guarantees could be offered. It was unanimously **agreed** that the Clerk would make further enquiries and if the same guarantee could be offered, the contractor providing the lowest quotation of £13,200, would be instructed to proceed with the works. The Council therefore unanimously **agreed** the expenditure of £13,200 for the repainting of the Windmill provided there was adequate guarantee of workmanship.

It was mentioned that a Clerk of Works would be required and Mr J Smith had suggested a suitable person. Cllr. Ellis offered to act as Clerk of Works as he had relevant expertise and would volunteer his services free of charge.

Reading Room

Specifications were required for the internal redecoration works to the Reading Room. Cllrs. **agreed** to email suggestions to the Clerk to enable the specification to be agreed and quotations sought.

14/100. Financial Reports to Council

i) **Financial Summaries for June:**

The financial reports for June had been circulated indicating a ledger balance at the end of May of £42,207.92 for Barclays Bank community account. There were nine un-presented cheques totalling £7,173.09 outstanding. The Barclays deposit account balance was £85,567.77. Total expenditure to date was £32,970.19 and the current operating deficit was £3,411.

ii) **Approval of expenditure:** The list of payments for July was noted and approved. Expenditure included £3,684.00 for the replacement of the damaged bus shelter at South Chailey – which had been reimbursed by the Council's insurance company and £7,195.00 for repairs to the damaged Windmill which had been partly covered by insurance.

iii) **Budget Report Quarter One** – There were no significant variances from budget to report. The extraordinary expenditure items such as repairs and replacement costs would be included in the budget report for the second quarter.

14/101. Items for Information and Future Discussion:

- It was agreed that a review The Sports Club lease would be a future agenda item for discussion.

14/102. Outline of Parish Council Website:

The specification for the existing Council web site had been circulated to members for information. It was agreed that this matter would be deferred for a future meeting.

14/103 Correspondence for Noting and Response:

The list of correspondence received was circulated and noted:

- A request had been received from Jo Heading ESCC Senior Ranger for permission to clear in the region of 20 trees at the crossing point between Memorial and Pound Common. It was noted that clearing the trees would make

Council had no objection to the felling of the trees.

- **Information regarding the consultation on East Sussex Waste and minerals sites plan** had been circulated. It was **agreed** that the Council's response would be confirmed at the Planning Meeting to be held on 2nd September.
- **Proposed Changes to local bus network-** It was **agreed** that the Clerk would draft a response outlining the Council's concerns regarding the reduction of bus services to rural areas, which were vital for local residents who had no other means of transport to access essential services.
- A request had been received from two local residents wishing to place a commemorative bench on Chailey Common. The Clerk was requested to liaise with Mr J Smith to confirm the type of bench to be used and a suitable location. Councillors confirmed that there was no objection in principle to the bench being placed on the common.

14/104. LGPS additional employer discretions:

The amended listing of employer discretions adopted under the Local Government Pension Scheme had been circulated. Councillors unanimously **agreed** one amendment for section TPSch2 2 (3) which would allow the Council to agree an enhanced payment on compassionate grounds, if the circumstances were considered appropriate.

14/105. Risk Implications including Crime and Disorder Act 1998 Section 17: It was mentioned that the Council's storage container at Rowheath had been broken into but nothing had been taken.

14/106. Date of next meeting of Full Council: The date of the next meeting was confirmed as Tuesday 16th September 2014 at 7.30 p.m. The meeting closed at 10.20pm.

Signed:

Chairman

Date:

Initials:

Date: