



Chailey Parish Council www.chailey.org

Minutes

A Virtual Full Council Meeting was held on Tuesday 21st April 2020.

Present: Cllr. K Jordan (Chair)
Cllrs. S Avery, E Berry, M Belcher, M Evans, M Lethem, P Olbrich, R Penfold.

Public present: None.

In attendance: B Newell, Clerk to the Council.

20/059.Apologies for absence: Cllrs M Cornwall, J Millam, J Tregenza

20/060.Declarations of interest: None.

20/061.Questions/comments from members of the public: None

20/062.Items considered as a matter of urgency:

Cllr Jordan declared his interest in standing again as Chairman of Chailey Parish Council for another year. Cllr Jordan expressed his enjoyment in the role and would very much like to see the Neighbourhood Plan through to full completion.

Cllr Jordan confirmed that the VE75 commemorations are still in abeyance. However, he has had contact with the Church Wardens, and they hope to have a service on VJ Day, 15th August 2020. Cllr Jordan will advise as matters progress. On the same subject, Cllr Jordan has received notification from Cllr Sharon Davy that we ought to do "something" as a community / Parish Council to mark this occasion. Cllr Millam had in an earlier conversation with the Clerk suggested buying and installing a bench somewhere in the village with a commemorative plaque to those who fought in the war. The Council thought this fitting, and this was proposed by Cllr Belcher, and seconded by Cllr Lethem. All in favour, with one abstention. Motion carried. Location of bench to be discussed at next meeting.

Cllr Jordan updated the Council on the Neighbourhood Plan. Mr John Slater has agreed to be the examining inspector. He is based in Devon, therefore unable to visit the village until the lockdown has lifted. The final stages of the referendum will not be held until we are out of the crisis, and therefore it is inevitable that progress will be delayed.

Cllr Evans referred to the development at Hamsey Brickworks; the Council are already aware of the Developers intention to construct a footpath from the new development to South Chailey. The footpath starts on the east side of the A275 then crosses at Bevern Bridge to the west side. A second crossing at Andros Close returns to the east side where there is a pavement. The matter was considered at the Highways meeting on 30th March. The Developer considers that he is obliged to provide a footpath to Andros Close where the paved footpath starts on the east side,

therefore necessitating the need for a second crossing on the A275. There is a gap of 50 to 70 metres past the former Swan Inn from the proposed end of the new west side footpath to the existing pavement on the west side. The Developer has said that he would be willing to bridge this gap at cost price. Highways have asked if Chailey Parish Council would be interested in paying for this piece of work.

It was asked what the purpose of this footpath was for – Cllr Evans explained that it would be of benefit to the people who will live on the Hamsey Brickworks development so that they can walk safely to South Chailey and to be able to use the amenities situated in the village. A new footpath should not jeopardise the proposed crossing at Mill Lane. The Council are interested to learn the cost of completing the gap. Once they are aware of costings, they will decide if they wish for the developer to proceed. Cllr Evans to bring this back at a future Council meeting.

20/063.To agree the Minutes of the Full Council meetings held on the 17th March 2020:

The minutes were approved by the Chair and will be signed off at the next face to face Full Council meeting.

20/064.To receive and if thought fit approve financial reports for March 2020:

The receipts for the month of March were £287.90. Payments made for the month totalled £8,715.91. Cllr Evans proposed, and Cllr Olbrich seconded a motion that the financial reports be approved, and this was agreed. To be signed off at the next face to face meeting.

The Clerk also added that she has successfully closed down 2019/20 financial year end and is now clear to proceed with the new financial year.

20/065.To review scheme of delegation during Covid 19 crisis, so that certain decisions could be delegated to the Clerk, in consultation with the Chair and Vice Chair, as contingency plan:

Due to the unprecedented times, Cllr Jordan commented that the Council may find themselves in a situation where the Council did not have a quorum. Therefore, a scheme of delegation to enable decisions to continue should be put in place. SSALC and some Parish Councils have a Scheme of Delegation where everything can be determined by the Clerk. Cllr Jordan suggested that the Council go to a situation where it is not just the Clerk but two other Councillors involved in decision making, namely the Chair and Vice Chair. Should the Chair and Vice Chair be indisposed then a nominee Councillor would need to be appointed. If the Clerk is incapacitated, then the Council would need to approach the Monitoring Officer of the District Council to act as Clerk. Scheme of delegation to the Clerk and two Councillor was proposed by Cllr Berry and seconded by Cllr Belcher. All in favour, motion carried.

20/066.To continue discussions on the appropriate form of Agreement for the Sports Club.

Cllr Penfold will draft a document so that it states that the occupiers keep the premises in a clean and tidy state, to lodge a deposit with the Council so that it may be used to clean the premises if necessary, and that routine quarterly inspections take place. Cllr Penfold to send a draft document to the Clerk before next month's Full Council meeting.

20/067.To discuss the further acts of vandalism that have occurred at the Sports Club.

Cllr Olbrich updated the Council on the latest acts of vandalism at the Sports Club. The Sports Club have reported this to the Police. The Clerk will seek a quote to have steel sheets put on the doors. There is also tile damage which the Clerk will seek a quote for. Discussion took place on putting in CCTV, the Clerk has been in touch with a local expert and will arrange for him to visit, assess, and quote.

Cllr Penfold suggested exploring the services of a Security firm to see if they could offer advice on keeping the premises vandal proof. Clerk to enquire.

To note, Cllr Lethem mentioned that some of the surrounding villages now have PCSO's in place, Chailey apparently remains without, Clerk to investigate.

20/068.Update on Chailey Support Group – Covid 19

The Chailey Support Group – Covid 19 is up and running and being run by a small group of brilliant volunteers and admin support from the Parish Council Clerk. The Clerk reported that there has not been a massive uptake from people requiring help, and we therefore assume people have a good network system with family, friends, and neighbours. We have been fortunate in receiving a massive amount of support from volunteers wishing to get involved and help, the Parish Council expressed their gratitude to all those who have offered their time.

The Support Group are in the process of identifying areas in the village for a second leaflet drop off. The Clerk continues to advertise the services on Chailey Chat, the website, and local newspapers. Communication received from LDC is also put on the website.

Residents who are self-isolating, or feeling lonely are encouraged to use the service, the volunteers are happy to help where they can.

Cllr Olbrich has received from the English Soap Company bars of scented soap and moisturizer. The Council and the English Soap Company would like to distribute these to the elderly within the village free of charge. The Council would also like the volunteers to receive these gifts. The Clerk will liaise with the Support Group co-ordinator and arrange deliveries. The Clerk will also put something on Chailey Chat for those interested in receiving the toiletries.

20/069.After the pandemic, how should the Council recognise outstanding services within the Community? Cllr Jordan asked colleagues to think of what we could do to express our thanks to the Chailey Support Group volunteers and other frontline services when the pandemic crisis is over. Cllr Lethem informed the Council that the Bonfire Society have pencilled in an event in August. Cllr Jordan said that the Parish Council could add to that. Cllr Evans wondered if the delayed Parish Meeting could at a suitable time be re-organised and make it a meeting to invite and thank all those who have kept things ticking over during the pandemic. To be discussed at next meeting.

20/070 To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998: nothing to report.

20/071. Confidential matters: to consider a resolution of exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature: None

20/072. Date of the next meeting of the Full Council: Tuesday 19th May 2020 at 7.30pm at the Reading Room, Chailey Green, subject to developments of the Coronavirus.

Signed:
Chair

Date:

Initials:

Date:

Initials:

Date: