



To All Councillors

A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 17th February 2015 in the Reading Room, Chailey Green at 7.30 p.m.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed: *V W Grainger*.....Clerk

Date: 10th February 2015.

AGENDA

- 1. To elect a Chairman**
- 2. To receive the Chairman's declaration of acceptance of office.**
- 3. To elect Vice Chairman**
- 4. To receive the Vice Chairman's declaration of acceptance of office.**
- 5. To accept apologies for absence.**
- 6. Declarations of Interest:**
 - In accordance with section 31 of the Localism Act 2011 members to declare any Disclosable Pecuniary Interests in items on this agenda.
 - Clerk to report any written requests for dispensation in respect of items on this Agenda.
- 7. Questions/comments from members of the public.** (This item to be limited to 15 minutes).
- 8. Items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 9. To agree the Minutes of the Council Meeting held on Tuesday 20th January 2015.**
 - (Previously circulated).
- 10. To confirm the programme for recruitment of Parish Clerk**
 - (recruitment pack/timetable circulated)
- 11. To consider the offer from SSALC of a Councillors Briefing and Awareness event.**
 - (verbal report)
- 12. To receive Financial Reports including:**
 - Financial summaries for January 2015 (reports circulated)
 - To agree amendments to Barclays Bank mandate
 - Approval of items of expenditure (list to follow)
- 13. To receive verbal report on attendance at LDC Core Strategy Independent Examination meeting.** (verbal report from Cllr. Griffin)
- 14. To consider draft revised Freedom of Information Act Policy.**
 - (draft policy previously circulated).
- 15. To receive verbal report from Parish Council Website working group.**
- 16. To receive verbal reports from Council Representatives on Village Organisations.**

17. **To receive items for information or future discussion.**
18. **To consider items of correspondence for noting and response:**
 - Letter from National Grid regarding Wayleaves agreement (copy letter circulated)
 - Chailey Windmill- damaged road sign and grass cutting contract (information circulated)
19. **To note Risk Implications:**
 - To include implications to Crime and Disorder Act 1998 Section 17.
20. **Confidential Information- Exempt Matters:**

To consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (admission to Meetings) Act 1960, s1 in order to discuss item 21 due to the confidential nature of this items.
21. **To consider matters relating to Clerks contract of employment** (information circulated)
22. **Date of next meeting: Tuesday 17th March 2015 at Reading Room, Chailey Green**