



To All Councillors

A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 21st January 2014 in the Reading Room, Chailey Green, following the meeting of the Planning and Environs Committee.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed:.....Clerk

Date: 15th January 2014.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest.**
- 3. Questions/comments from members of the public.** (This item to be limited to 15 minutes).
- 4. Items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 5. To agree the Minutes of the Council Meeting held on Tuesday 17th December 2013.**
(Previously circulated).
- 6. To receive reports from Council Representatives on Village Organisations.**
 - To include verbal update from Chailey Sports Club.
- 7. To co-opt Parish Councillors to fill Casual Vacancies and receive declarations of acceptance of office.**
- 8. To appoint Members to:**
 - Council Committees (list of responsibilities previously circulated)
 - Representatives of Outside Bodies & Positions of Responsibility
- 9. To receive Financial Reports including:**
 - Financial summaries for December 2013 (reports circulated)
 - Approval of items of expenditure
 - To confirm 2014/2015 budget and agree precept (report circulated)
- 10. To review progress of refurbishment of Parish Assets to include:**
 - Play Area Equipment (further information circulated)
 - Reading Room– updated quotation for treatment works(circulated)
- 11. To consider items for information and future discussion:**
 - Digital Mapping of Parish Assets (examples circulated).
- 12. To consider correspondence for noting and response:**
 - Date of Annual Parish Meeting.
 - Review Of Polling Stations
 - Chailey Sports Club Planning Application – related surveys information
- 13. To note Risk Implications:**
 - To include implications to Crime and Disorder Act 1998 Section 17.
- 14. Date of next meeting: Full Council Tuesday 18th February 2014.**