



To All Councillors

A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 21st October 2014 in the Reading Room, Chailey Green commencing at 7.30 p.m.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed:.....Clerk

Date: 15th October 2014.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest.**
- 3. Questions/comments from members of the public.** (This item to be limited to 15 minutes).
- 4. Items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 5. To agree the Minutes of the Council Meeting held on Tuesday 16th September 2014.**
 - (Previously circulated).
- 6. To consider the formation of a Chailey Neighbourhood Plan:**
 - To include presentation by LDC Planning Officer/s.
- 7. To review Terms of Reference for Chailey Planning & Environs Committee** (report circulated)
- 8. To receive Financial Reports including:**
 - Financial summaries for September 2014 (reports circulated)
 - Approval of items of expenditure (list to follow)
 - Budget report – Quarter 2 (report circulated)
- 9. To outline specification for updating Parish Council Web Site.** (information circulated)
- 10. To consider correspondence for noting and response:**
 - To include consideration of request for litter bin at North Chailey (information circulated)
- 11. To receive verbal reports from Council Representatives or Village Organisations.**
- 12. To receive items for information or future discussion.**
- 13. To note Risk Implications:**
 - To include implications to Crime and Disorder Act 1998 Section 17.
- 14. Confidential Information- Exempt Matters:**

To consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (admission to Meetings) Act 1960, s1 in order to discuss items 15 & 16 due to the confidential nature of these items.
- 15. To Review Rents and Charges for 2014/2015.** (report circulated)
- 16. To consider quotations for redecoration of Chailey Reading Room** (information circulated)
- 17. Date of next meeting: Tuesday 18th November 2014 at Reading Room, Chailey Green.**