



To All Councillors

A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 16th December 2014 in the Reading Room, Chailey Green following the meeting of the Planning and Environs Committee.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed:.....Clerk

Date: 10th December 2014.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest:**
 - In accordance with section 31 of the Localism Act 2011 members to declare any Disclosable Pecuniary Interests in items on this agenda.
 - Clerk to report any written requests for dispensation in respect of items on this Agenda.
- 3. Questions/comments from members of the public.** (This item to be limited to 15 minutes).
- 4. Items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 5. To agree the Minutes of the Council Meeting held on Tuesday 18th November 2014.**
 - (Previously circulated).
- 6. To consider revised Parish Council Equality and Diversity Policy**
 - (draft policy circulated)
- 7. To agree application for Designation of Chailey Parish Neighbourhood Plan Area**
 - (copy of application circulated)
- 8. To review Chailey Commons LNR Management to include:**
 - Proposal for refreshed Management Committee- membership & structure (information circulated)
 - Dove Cottage, Red House Commons- request for drainage & tree works (information circulated)
 - Arkles West Cottage – reported drainage issues (information circulated)
- 9. To review Parish Assets to include:**
 - Martlets Play Area – To consider request by Lewes District Council to adopt this site (information circulated)
 - Chailey Windmill re-painting works- (verbal report)
 - To consider request for an additional Bus Shelter at North Chailey (Information circulated)
- 10. To consider response to Gatwick Flight Paths Consultation** (information circulated)
- 11. To receive Financial Reports including:**
 - Financial summaries for November 2014 (reports circulated)
 - Approval of items of expenditure (list to follow)
 - Second draft of 2015/2016 Budget/Precept (report to follow)
- 12. To consider adopted of Parish Council Lone Working Policy**
 - (draft policy circulated).

13. **To review progress of updated Parish Council Web Site** (verbal report)
14. **To receive items for information or future discussion.**
15. **To consider items of correspondence for noting and response:**
 - To include letter received from Newick Parish Council regarding housing development (information circulated)
16. **To note Risk Implications:**
 - To include implications to Crime and Disorder Act 1998 Section 17.
17. **Confidential Information- Exempt Matters:**

To consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (admission to Meetings) Act 1960, s1 in order to discuss items 18 & 19 due to the confidential nature of these items.
18. **To receive notification of National Joint Council Pay award and agree appropriate amendment to Clerks Remuneration** (information circulated)
19. **To receive report on Councillors responsibilities and job description and agree appropriate policy changes.** (information circulated)
20. **Date of next meeting: Tuesday 20th January 2015 at Reading Room, Chailey Green**