



# Chailey Parish Council

[www.chailey.org](http://www.chailey.org)

To All Councillors

**A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 15<sup>th</sup> October 2013 in the Reading Room, Chailey Green, following the meeting of the Planning and Environs Committee.**

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed:.....Clerk

Date: 9<sup>th</sup> October 2013.

## AGENDA

1. **Apologies for absence.**
2. **Declarations of Interest.**
3. **Questions/comments from members of the public.** (This item to be limited to 15 minutes).
4. **Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency.**
5. **To agree the Minutes of the previous Council Meeting held on Tuesday 17<sup>th</sup> September 2013.** (Previously circulated).
6. **To receive reports from Council Representatives on Village Organisations.**
7. **To confirm procedure to fill Casual Vacancy for Parish Councillor.**
8. **To receive Financial Reports including:**
  - Financial summaries for September 2013 (reports circulated).
  - To approve items of expenditure (to include Sports Club Bat survey)
  - To note certification of Annual Return 2012/2013
9. **To review progress of refurbishment of Parish Assets.**
10. **To receive budget report 2013/2014 and consider draft of 2014/2015 budget and precept setting.** (Report circulated)
11. **To agree response to LDC Public consultation- "paying for open spaces".**
12. **To consider items for information and future discussion.**
13. **To consider correspondence for noting and response to include:**
  - Permission for repairs to track at Chailey Common
  - Clarification of planning application pre-screening process
14. **To note Risk Implications.**
15. **To note implications to Crime and Disorder Act 1998 Section 17.**
16. **To review progress of relocation of Parish Office.**
17. **Date of next meeting: Full Council Tuesday 19<sup>th</sup> November 2013.**