



Chailey Parish Council
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Minutes

A Full Council Meeting was held on Tuesday 10th December 2019 in the Reading Room, Chailey Green.

Present: Cllr. K Jordan (Chair)
Cllrs. S Avery, E Berry, M Cornwall, M Evans, J Millam, P Olbrich.

Public present: None.

In attendance: B Newell, Clerk to the Council.

19/199.Apologies for absence: Cllrs Belcher, Lethem, Penfold, Tregenza.

19/200.Declarations of interest: None.

19/201.Questions/comments from members of the public: None.

19/202.Items considered as a matter of urgency: None

19/203.To agree the Minutes of the Full Council meeting held on 19 November 2019:
The minutes were approved and signed by the Chair.

19/204.To receive and if thought fit approve financial reports for September 2019: The Clerk presented the Council's financial reports for November 2019. The Clerk informed the Council that she was unable to reconcile the accounts for November as an unknown payment had been made into the Parish account. This has since been rectified and the accounts are now reconcilable.

The Clerk presented a draft copy of the budget for 2020/21. The Clerk identified some costs centres that the Council may wish to think about readjusting for next year's budget.

19/205.To continue discussions regarding method of receiving reports from Andros Almshouse Trust. This was discussed at last month's Full Council meeting and it was agreed at that meeting to carry forward to the December meeting, Cllr Jordan verbally summarised the previous events from last month's meeting. Further discussion took place. The Council accepted that all future reports from Andros would be from the Trustees collectively rather than from the Council's nominee alone.

19/206.To review suitable means of reinforcing protection to property at the Sports club against acts of vandalism. There has been further vandalism to one of the doors at the Sports Club. This is in the process of being repaired. The Council discussed various ways of preventing further acts of vandalism; suggested ideas were CCTV, this would need to be placed at a high level so that it could not be tampered with. Cllr Cornwall suggested that a barrier be put in to prevent cars from

entering the carpark at night-time. It was however, decided that the Clerk would in the first instance seek a quote on armouring the doors with metal sheets. Proposed by Cllr Millam and seconded by Cllr Evans. All were in favour.

On a further note, Cllr Olbrich said that there was still no heating in the Sports Club. He was confident that all the tasks were sufficiently completed at the Club but did stress that a heater is needed to take the chill off. Clerk to speak with Cllr Penfold who has kindly offered to loan a heater.

19/207.To decide on which option to choose offered by East Sussex County Council to the cutting of the verges within the Parish. Cllr Evans proposed that the Council choose option 1 which is the two cuts over the course of the year to be carried out by ESCC at no cost to the Parish. This was seconded by Cllr Olbrich. One abstention. Motion carried.

To note; the Clerk will be tendering for new quotes for the parish mowing maintenance in the new year.

19/208.To review the list sent by Lewes District Council of TPO's within the Parish and to consider inviting the Tree Planning Officer to a Council meeting. The Clerk prior to the meeting had forwarded a map of TPO's in the village. Unfortunately, the map was not considered to be comprehensive. Some TPO's that are already known to the Council were not included. The Council believe that a more comprehensive map must exist especially for the Tree Planning Office to do his job properly. The Clerk will invite the Tree Planning Officer to a Full Council meeting.

19/209.To receive, review and if appropriate sign off policies on:

- **Memorial Seating in the Parish.**
Document to be re-worded in two places.
Clerk to investigate how many benches there are in the village and whether they are on the Council's -Asset list.
- **Parish Council protocol in the event of death to the Monarch.**
This was considered appropriate and signed by the Chairperson. Motion was carried forward with one abstention.

19/210.To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations.

Cllr Millam reported that the allotments were looking good.

Cllr Olbrich reported that he had received an email from Chailey Colts who were very pleased with the goal posts and expressed their gratitude to the Council for bequeathing them.

Cllr Evans reported that the Friends of the Windmill would like to renew the sign to the Mill (situated on the A272). They have received quotes for approximately £180.

Cllr Berry advised the Council that she would be meeting with the Estates Manager at Chailey Heritage School to discuss the Council possibly renting out a field to the school for them to put their horses in. James Tillard, who is also attending the meeting has kindly offered to give professional advice on the subject. Mr Tillard had asked for files on old agreements and plans that give acreage details. These are not readily available from the Clerk's office. Cllr Berry will report back after the meeting.

Cllr Avery reported that the NHP was in the process of being submitted to Lewes District Council. He asked whether he should seek advice (from Donna Moles?) as to what he should be putting on the website or to do as he thinks appropriate.

19/211. To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998: nothing to report.

19/212. Confidential matters: to consider a resolution of exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature: None

19/213. Date of the next meeting of the Full Council: Tuesday 21st January 2020 at 7.30pm at the Reading Room, Chailey Green.

Signed:
Chair

Date:

Initials:

Date: