



Chailey Parish Council

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To All Councillors

A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 16th October 2012 in the Reading Room, Chailey Green, following the meeting of the Planning and Environs Committee.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so. *Due to the confidential nature of item 13, this item will be discussed in 'closed session' in accordance with section 68 of Standing Orders.

Signed:.....Clerk

Date: 10th October 2012

AGENDA

1. **Apologies for absence.**
2. **Declarations of Interest.**
3. **Questions/comments from members of the public** (This item to be limited to 15 minutes).
4. **Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency.**
5. **To agree the Minutes of the previous Council Meeting held on Tuesday 18th September 2012** (previously circulated).
6. **To review Parish Council's Fixed Assets and Required Works** (Report to follow).
 - To include maintenance of North Chailey Playing Fields.
7. **To review the provision of dog waste bins.** (Report circulated).
8. **To receive reports from Council Representatives on Village Organisations.**
9. **To receive Financial Reports including:**
 - Financial summaries for September 2012 (previously circulated)
 - Quarter 2 2012/2013 Budget Report (previously circulated)
 - To note certified Annual Return 2011/2012 (previously circulated)
 - To agree expenditure
10. **To consider First Draft of Council Tax budget/precept 2013/2014.** (Report circulated)
11. **To consider correspondence for noting and response.**
12. **To consider Items for information and future discussion.**
13. **Confidential Matters:**
 - To consider matters relating to Clerk's contract of employment.
 - To consider the appointment of a Parish Maintenance person.
14. **To note Risk Implications.**
15. **To note implications to Crime and Disorder Act 1998 Section 17.**
16. **Date of next meeting: Full Council 20th November 2012.**