



Chailey Parish Council
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Minutes

A Full Council Meeting was held on Tuesday 17th September 2019 in the Reading Room, Chailey Green, commencing after the meeting of the Planning & Environs Committee.

Present: Cllr. P Olbrich(Chair)
Cllrs. S Avery, N Belcher, M Cornwall, M Evans, J Millam and P Olbrich, R Penfold, J Tregenza

Public present: Two.

In attendance: B Newell, Clerk to the Council.

19/152.Apologies for absence: Cllrs. Berry, Jordan and Lethem.

19/153.Declarations of interest: None.

19/154.Questions/comments from members of the public: The two members of the public spoke as recorded under Urgent Planning Meeting Minutes 17/09/19.

19/155.Items considered as a matter of urgency: Suggested by Cllr Millam that for the next meeting's agenda we add TPOs in Chailey. That is identifying the TPO location areas in Chailey. Cllr Avery advised Council that for the NHP, it would be helpful if he could have a map of the parish and mark where all the TPOs are. This is not possible to do at the moment as there is not a list available with accurate co-ordinates. Clerk contacted LDC who were unable to help. Cllr Avery, if applicable to update on any progress that he may have made since meeting.

19/156.To agree the Minutes of the Full Council meeting held on 16th July 2019 and to agree the Minutes of the Extra Ordinary meeting held on the 3rd September: The minutes were approved and signed by the Chair.

19/157.To receive and if thought fit approve financial reports for July and August 2019: Reports circulated and proposed by Cllr Millam and seconded by Cllr Avery.

The Clerk confirmed that the external Auditors PKF Little John LLP had completed Sections 1 and 2 of the Annual Governance and Accountability Return and discharged their responsibilities under the Local Audit and Accountability Act 2014 for the year ending in March 2019. Full copies are on the Parish website as well as the notice boards by the King's Head crossroads and the General Stores in South Chailey.

19/158.To consider and if thought fit approve a Policy of Lone working in the Reading Room and any necessary supporting entry surveillance system. Councillors

have some concerns with the Clerk working alone. Cllr Evans suggested downloading an app on to a mobile which alerts the individual to any caller at the door. He also suggested a panic button. Clerk is of the opinion that an office mobile would be useful to have. The Clerk is not always at the office, therefore it is recommended that members of the public phone beforehand to make an appointment. Clerk also approved of an app. Clerk to look into buying/renting mobile phone and Cllr Evans will research the app. Since meeting, the Clerk has had the opportunity of looking into mobile phones and considers them too expensive to rent.

19/159.To reconsider agenda item 7 from the Extra Ordinary meeting held 3rd September 2019 with regards to outstanding small grant applications. There is one application that remains outstanding and that is the dishwasher for the Church. The Clerk informed the Council that we have already overspent the Small grant budget by £900. The Council were of the opinion for now that they could not justify overspending further amounts of money for a dishwasher. Therefore, this application has been declined. Clerk to write to the Church.

19/160.To discuss urgently the fallen fence on Red House common raised by the Rights of Way and Countryside Officer. Andy Mitchell, Rights of Way Officer has been in touch advising Council that a fence on Chailey Parish land has come down on Red House Common and this is preventing cattle from grazing on the land. The Estates department from Lewes have been to the site and will advise the Council later in the week as to who is responsible for fixing and paying. The Clerk, prior to Estates visiting had been in touch with Barcombe Landscapes for a quote to fix. To fence would be in the region of £500, an alternative would be to use barbed wire costing £150 – 200.

19/161.To consider the re-appointment of Steve Brentnall Internal Auditor for the current year's accounts. With the new Clerk starting, it was thought sensible to continue with the services of Steve Brentnall for the current year's accounts. Cllr Penfold acknowledged this but thought appropriate to rotate the following year. Cllr Millam proposed and seconded by Cllr Cornwall. Agreed unanimously.

19/162.To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations:

Cllr Avery brought up the issue of the Common and the North Common Freeholders. A meeting is taking place on the 2nd October to discuss the proposals that East Sussex County Council's Consultant has put forward. The outcome will depend on whether a suitable third party can come in to help manage the scheme.

Secondly, Cllr Avery advised the Council that the Neighbourhood Plan's revised draft has been produced by the Consultant. Once approved by the Steering Committee it will be presented to the Council.

Cllr Mark Evans reported that the next Highways meeting with East Sussex will be on the 21st October at 10.30. Cllr Evans requested any items that Councillors thought appropriate for him to . Cllr Belcher will be attending and bringing up the issue of Markstakes Corner and whether it would be viable mounting a mirror on Markstakes corner where the footpath runs out and where people seem to cross the road. Cllr Belcher would like to raise money and fund a feasibility study. To be discussed at the meeting on the 21st October.

Cllr Evans reported that Michael Rider is communicating with the owners of North Chailey Garage. The roof of the petrol station has been raised so that a night hatch

can be put in and stay open during the night. Mr Rider objected to this when the application was made but was permitted by the Licencing Authorities. This has further been endorsed by the Regional Manager saying that they have all the necessary permissions in hand to undertake the proposal.

Cllr Evans, with reference to CHEC moving to the grounds of what was the King's Head pub, queried the name change from the King's Head to the new name of King's Court. He was told that it's not possible to retain the pub's name due to various protocol. He feels that the name should be retained, especially for map/orientation purposes. It could be confusing changing the name and for historical purposes leave as it is. To be added to the agenda for the next Planning meeting.

Cllr Penfold reported that East Sussex County Council are proposing to close Chailey Children's Centre (next to the School). This was previously one of the Sure Start Centres. Cllr Penfold said that there are approximately 30 that are being consulted on with a view to closure. He was also of the opinion that very little notice had been issued by ESCC with regards to their consultation/plans. Cllr Penfold feels that the closure of these centres will have a big impact on families in the village who use and rely on the service for many things such as post natal guidance, loan of toys etc. Cllr Penfold has written to Cllr Shepherd to find out how the consultation talks went and he will report back once he has had time to gauge Cllr Shepherd's feedback.

Cllr Olbrich gave a report on the Sports Club – the new hot water system and showers have been fitted. The illuminated exit light has been fitted. The electrics have been signed off. We are now waiting to get the building signed off by Lewes District Council. Funds for the Sports Club are now used.

Cllr to Olbrich to speak with the Clerk in due course re renewal of the contract.

19/163.To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998: nothing to report.

19/164. Confidential matters: to consider a resolution of exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature: None

19/165.Date of the next meeting of the Full Council: Tuesday 15th October 2019 at 7.30pm at the Reading Room, Chailey Green.

Signed:
Chair

Date: