



Chailey Parish Council
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Minutes

A Full Council Meeting was held on Tuesday 16th July 2019 in the Reading Room, Chailey Green, commencing after the meeting of the Planning & Environs Committee.

Present: Cllr. K. Jordan (Chair)
Cllrs. S. Avery, N. Belcher, E. Berry, M Cornwall, M. Evans, M. Lethem, J. Millam, R. Penfold.

Public present: two.

In attendance: T Parsons, Locum Clerk to the Council.

19/121. Apologies for absence: Cllrs P Olbrich and J Tregenza.

19/122. The Chairman welcomed the new councillors Robin Penfold and Martin Cornwall.

19/123. Declarations of interest: none.

19/124. Questions/comments from members of the public: the two members of the public spoke as recorded under minutes 19/129 and 19/135 below.

19/125. To consider items not on the agenda.

19/126. To appoint councillors to Council Committees: Cllr Penfold volunteered for the roles of asset inspections and provision for young people. Cllr Cornwall volunteered to the vacant position for Chailey Sports Club. Cllrs Belcher and Cornwall volunteers for the strengthening of local representations roles and Cllr Lethem volunteered to added to the Bonfire Society brief.

19/127. To agree the Minutes of the Full Council meeting held on 16th July 2019: the minutes were approved and signed by the Chair.

19/128. To receive and if thought fit approval financial reports for June 2019: the Locum Clerk explained the reports circulated with the agenda. Cllr Lethem proposed and Cllr Belcher seconded the motion that the financial reports are approved and this was agreed.

19/129. To consider and if thought fit approve applications received for small grants: The Chair advised the meeting that applications totalling £7,900 had been received against a budget of £4,500, caused in part by St Peters request for £2,500 to assist with the purchase of a new commercial dishwasher. The Vice Chairman of Chailey Bonfire Society addressed the meeting in support of their £1,500 grant request and a representative of Chailey and Newick Colts FC spoke in favour of their £500 grant. The councillors considered all the applications and concurred that the Bonfire

Society, who needed to understand their revenues now and Colts who needed new goalposts for the forthcoming season, were in most urgent need of the grants. The Chair proposed these two grants to be paid immediately, this was seconded by Cllr Avery and councillors voted in favour with one abstention. The Chair recommended deferral of a decision for the other grants until it is known how much the Council will be charged for the recent local elections. If no charge is made, a greater sum can be committed to the remaining grant applicants.

19/130. To receive a report on the steps taken to recruit a new Clerk & RFO: The Chair reported that valuable support was received from SSALC to recruit a new Clerk. 23 candidates looked at the position on the SSALC website, there were six applicants, four were interviewed by the Chair, Vice Chair and Linda Butcher from SSALC. The Chair reported that Betina Newell was the best candidate and proposed she be offered the Clerk / RFO role commencing on 2nd September 2019, Seconded by Councillor Millam. Cllr Avery asked the Chair about her financial acumen and the Chair confirmed that SSALC courses will be made available to the new Clerk to ensure she is upskilled in those areas where additional support is required. Unanimous agreement by full council bar one abstention. The Chair reported that one of the unsuccessful interviewees had approached him and offered her services as reserve minute taker when the new Clerk was unavailable. Accordingly, he proposed and Cllr. Lethem seconded the motion that Mrs. Emma Farrell -Frost be appointed. The motion was carried unanimously.

19/131. To consider a report received from LDC concerning the future management of Chailey Commons: The meeting discussed the report from Nick Mawdsley. Cllrs Evans and Avery volunteered to take the lead in convening a working group to discuss the report fully before arranging a formal meeting with all the interested parties involved in the Commons. The Chair proposed, Cllr Berry seconded and the meeting carried unanimously the suggestion of Cllrs Evans and Avery.

19/133. To receive a report on the public meeting held to discuss speeding and road safety issues in Chailey: Cllr Belcher attended the meeting of 30/40 interested parties and a further meeting has been arranged for 20/07/2019 to discuss the proposals further. Cllr Belcher informed the meeting that the main concerns were around:

- Speeding and lack of enforcement
- Jumping the red lights at the primary school
- Pedestrian crossing at Mill Lane
- Pavement runs short of the bus stop resulting in increased road crossing
- Need to record all accidents.

19/134. To receive a report on the provision of a crossing over A275 in South Chailey: The Chair informed the meeting there were no further updates at this time.

19/135. To receive a report on the Sports Pavilion and to approve further items of expenditure: Councillors considered a written report dated 11th July 2019 on recent developments in relation to the Sports Pavilion which recommended approval of works totalling £1,300 plus VAT from RP Day for hot and cold water together with £225 from Chris Hibling for electrical work . Cllr Evans proposed, Cllr Martin seconded and meeting unanimously approved these works. The Chair assured the meeting that the correct procedures had been followed in obtaining quotations for these works.

19/136. To receive a report on the Neighbourhood Plan: The Steering Group would be meeting on 18th July to consider the representations received from members of the public during the Reg. 14 consultation process to decide whether any of these required modifications to be made to the draft Plan. The Chair advised the meeting that if necessary to maintain momentum, he would call an Extraordinary Meeting of the Council during August to approve the amended Draft Plan

19/137. To receive verbal reports from Councillors on their areas of responsibilities: Cllr Berry reported to the meeting that there are two parties interested in renting the land behind the allotments. Cllr Berry volunteered to prepare a recommendation to the next council, together with Cllrs Millam and Penfold, for the best way forward.

19/138. To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998. No matters raised.

19/139. Confidential matters: to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature. Councillors will be asked to consider matters relating to the appointment of a cleaner for the Reading Room.

A new cleaner was appointed on 19th June 2019 for 2 hours per week at £10ph. The cleaner has opted into the pension scheme.

19/140. Date of the next meeting of the Full Council: Tuesday 19th September 2019 at 7.30pm at the Reading Room, Chailey Green.

Signed:
Chair

Date:

Initials:

Date: