



**Chailey Parish Council**  
**www.chailey.org**

**Minutes**

**A Full Council Meeting was held on Tuesday 19<sup>th</sup> March 2019 in the Reading Room, Chailey Green, commencing after the meeting of the Planning & Environs Committee**

**Present:** Cllr. P.Olbrich (Chair)  
Cllrs. P. Atkins, S. Avery, N. Belcher, E. Berry (up to and including item 19/047) M. Cornwall, M. Evans, M. Lethem, J. Millam and J Tregenza.

**Public present:** one (up to and including item 19/040).

**In attendance:** S Treharne, Clerk to the Council.

**19/035.Apologies for absence:** Cllr. K. Jordan.

**19/036.Declarations of interest:** none.

**19/037.Questions/comments from members of the public:** with the agreement of the member of public present, this item was deferred (see 19/040 below).

**19/038.Items considered as a matter of urgency:**

**South Common:** The Clerk advised that he had written to the registered owner of the land adjoining the Council's land at South Common about the works carried out in that area. As the matter concerned a registered common he has sent a copy of his letter to Lewes DC who have indicated that they will be investigating.

**19/039.To agree the Minutes of the Full Council meeting held on 19<sup>th</sup> February 2019:** the minutes were approved and signed by the Chair.

**19/040.To receive a report on the Sports Pavilion and if thought fit approve the commissioning of electrical works and the installation of a kitchen:** by agreement this item was moved up the agenda.

The Chairman of Chailey Sports Club spoke to explain the Club's attempts to identify a fitter with all the necessary insurances and credentials. They have found another possible fitter and will supply details. It was agreed that, if the Clerk was satisfied with the information provided, he was authorised to allow the kitchen fitting to proceed.

The Clerk circulated an updated note of the current position, including the outstanding works, which was considered by Councillors. Councillors agreed the quotation of £1,075 to undertake electrical works in the kitchen, bar and adjacent cupboard. It was agreed that the Clerk would obtain quotes for undertaking plumbing work in the kitchen and installing a light in the mower cupboard.

**19/041.To receive and if thought fit approve financial reports for February 2019:** receipts for the month were £2,529 and payments totalled £1,885. Cllr. Avery proposed and Cllr. Tregenza seconded a motion that the financial reports be approved and this was agreed.

**19/042.To receive a report on, and if thought fit approve an adjustment in, the precept for 2019/20:** the Clerk referred to an email that he had sent to Councillors reporting on the outcome of his correspondence with Lewes DC. It had been agreed that Lewes DC would bear the cost of its error. The precept payable by households in Chailey in 2019/20 would not increase but would remain unaltered at the amount agreed previously by the Parish Council (£47.10p for a Band D household). As a result of the small decrease in the number of households, the total amount of the precept would reduce by £220. In order that the Parish Council is not out of pocket, Lewes DC will pay an additional £220 by way of grant.

Cllr. Evans proposed and Cllr. Berry seconded a motion that the amount of the precept for 2019/20 be adjusted from £61,389 to £61,169 and this was agreed.

**19/043.To receive a report on report on possible projects (the crossing in South Chailey and play provision in the village):** the Clerk reported that he had heard from ESCC who are still to obtain the documents from the previous feasibility study.

Councillors discussed, without deciding, the possible projects and how they might be funded. Cllr. Evans reminded Councillors about previous considerations in relation to New Heritage/Warrs Hill and the South Chailey crossing. The likely cost of carrying out any agreed project in relation to New Heritage/Warrs Hill and a crossing at Mill Lane in South Chailey had yet to be determined but it was hoped that the cost of both could be paid from the monies paid under the New Heritage agreement. Other potential sources of funding (for example Community Match and the Community Infrastructure Levy Fund) could augment the available funds. The Council itself held funds which could be applied, perhaps to the creation of play provision in Chailey, but Councillors recognised that practical obstacles such as identifying a suitable location and the grant of planning permission would also need to be overcome.

**19/044.To consider works to be carried out in Chailey Parish:** the Clerk itemised a number of works which required to be carried out, including repairs to the phone box, noticeboards, and the Reading Room and Village Green, together with works to improve surfaces and the trimming back of vegetation. The Clerk also advised that a tree survey should be conducted. It was agreed that the Clerk should proceed, obtaining quotations where necessary.

**19/045.To receive a report on the Neighbourhood Plan and to consider the Council's obligations under Regulation 14 of The Neighbourhood Planning (General) Regulations 2012:** Cllr. Evans advised that the draft plan, which is substantially complete, was still with the Council's Consultant. The Clerk outlined the wide consultation requirements under regulation 14.

**19/046.To consider proposals (1) to rent the Council's container at Rowheath to Chailey Bonfire Society and (2) to host the Bonfire Society's registered office:** after discussion, Cllr. Tregenza proposed and Cllr. Cornwall seconded a motion that the container be let to the Bonfire Society for a peppercorn rent. Cllr. Evans proposed and Cllr. Millam seconded a motion that the Bonfire Society's request for its registered office to be located at the Parish Office be declined, and this was agreed.

**19/047.To approve the Council's policy on Grants and Donations and to approve the arrangements for receiving and approving small grants in 2019:** Cllr. Belcher proposed and Cllr. Lethem seconded a motion that the Council's policy be approved without amendment and this was agreed. The timetable for seeking and approving applications was agreed and the Clerk confirmed that application forms would be made available on the website towards the end of April.

**19/048.To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations:**

Cllr. Evans reported that the next meeting with Highways will be on 25<sup>th</sup> March. Any issues to be raised should be advised to him.

Cllr. Belcher reported that he had attended the AGM of Chailey Commons Society.

The Clerk was asked to make contact with Lewes DC about reports on social media of animal carcasses being dumped.

On behalf of Cllr. Berry, the Clerk reported that he and Cllr. Berry had met Chailey Heritage about the possible use by them of the paddock behind the allotments. Chailey Heritage will put forward proposals for the Council's consideration.

**19/049.To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998:** nothing to report.

**19/050.Confidential matters: to consider a resolution of exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature:** Cllr. Olbrich advised that it was not necessary at this meeting to consider a motion that the press and public should be excluded from the meeting.

**19/051.Date of the next meeting of the Full Council:** Tuesday 16<sup>th</sup> April 2019 at 7.30pm at the Reading Room, Chailey Green.

**Signed:** *Ken Jordan*  
**Chair**

**Date:** *16<sup>th</sup> April 2019*