



Chailey Parish Council
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Minutes

A Full Council Meeting was held on Tuesday 17th July 2018 in the Reading Room, Chailey Green, commencing at 7.30pm

Present: Cllr. K. Jordan (Chairman)
Cllrs. P. Atkins, S. Avery, N. Belcher, E. Berry, M. Cornwall, J. Millam and P Olbrich.

Public present: none

In attendance: S Treharne, Clerk to the Council.

18/115.Apologies for absence: Cllrs. M Evans, M Lethem and J Sheppard.

18/116.Declarations of Interest: Cllr. Berry disclosed that she is a neighbour to applicant number 16 in the list of small grant applications to be considered under item 8 on the agenda. This was noted. Cllr. Belcher declared an interest in relation to applicant number 18 in the list of small grant applications to be considered under item 8 on the agenda. He did not participate in the discussion or voting in relation to this application.

18/117.Questions/comments from members of the public: none.

18/118.Items considered as a matter of urgency: none.

18/119.To agree the Minutes of the Full Council meeting held on 19th June 2018: the minutes were approved and signed by the Chairman.

18/120.To consider the co-option of a Councillor: the Clerk reported that, in accordance with the Council's policy, he had advised the members of the Personnel Advisory Committee that Ms. Jo Tregenza had put herself forward for co-option. Cllr. Olbrich advised that he had spoken to all members of the Committee and to a Councillor who knows Ms. Tregenza and they were unanimous in recommending that she should be co-opted to the Council. After discussion, Cllr. Olbrich proposed and Cllr. Cornwall seconded a motion that, because no interest had been received from any other person and the deadline for coming forward had passed, the Council should on this occasion agree that there was no necessity for the Personnel Advisory Committee to interview Ms. Tregenza and that Ms. Tregenza should be co-opted as a Councillor with immediate effect. The motion was agreed unanimously.

18/121.To receive and if thought fit approve financial reports for June 2018: receipts for the month totalled £30. Payments totalled £23,912, including £20,210 paid to the contractor refurbishing the Sports Pavilion and £1,285 for electrical works. Cllr. Avery proposed and Cllr. Belcher seconded a motion that the financial statements be approved and this was agreed.

18/122.To consider and if thought fit approve applications received for small grants: the Clerk explained that 13 applications had been received for sums totalling £6,418. The budget was £4,637, including a small amount from a previous year's grant which had been returned unspent. The Clerk was asked to write to Chailey Repair Café to clarify a point. After discussion Cllr. Jordan proposed and Cllr. Millam seconded a motion that the application from The Andros Almshouse Charity be rejected and that all other applications be accepted with the amounts paid to each being reduced pro rata in order that the budget available was not exceeded. This was agreed.

18/123.To consider further the Warrs Hill Footpath: the Clerk summarised his paper on the 2004 s.106 agreement (as varied subsequently), in particular the terms which set out the uses to which the "Appropriate Transport Contribution" could be put. The extent to which the monies held by ESCC could be used to fund projects around Chailey was a matter on which further clarification was needed.

Cllr. Berry reported that a number of ideas relating to accessibility to New Heritage had been floated at the AGM of the New Heritage Management Company but further discussions would need to be held with residents before a firm list of possibilities could be drawn up.

Councillors agreed that before time and expense was spent identifying and costing potential projects around Chailey, the views of ESCC should be sought as to the availability of the funds for other projects. The Clerk would write to ESCC accordingly.

18/124.To receive a report on the second meeting with interested parties on the future management of Chailey Commons: Cllr. Avery updated Councillors. A second meeting had been held with all landowners present or represented. ESCC also had attended, as had Sussex Wildlife Trust. The future management of the Common was discussed further, with particular reference to the finances (where further information was provided) and the Management Committee. Whilst the updated financial information helped, there was still no clarity about why ESCC had declined to accept yearly payments of £9,000+ that are supposed to be provided by LDC towards the costs of the management of the Commons. It had been generally accepted that the current management committee structure needed updating. ESCC had agreed to prepare a paper setting out who was or should be responsible for what activities in relation to the commons and setting out alternatives for the future, perhaps based on models used at other sites (although it was accepted that different situations (including different land ownership models) would mean that other management structures would be unlikely to be applicable without modification). There will be another meeting of the interested parties in September.

18/125.To receive a report on the Sports Pavilion: the Clerk reported on the project to refurbish the pavilion. The contract is substantially complete with only floor painting and the fitting of window grilles to be carried out. Proposals are awaited from the Sports Club for fitting out the kitchen and bar areas. The cash flow for the project, including estimated future transactions, showed that the budget would be fully spent.

The draft agreement to be entered into with the Club was still awaited from the Council's solicitors.

18/126.To receive a report on the Neighbourhood Plan. Cllr. Jordan reported that the Steering Group was close to finishing the policies with helpful input from the Consultant. The plan itself was now written in the sort of language necessary for it to be examined. It was expected that Lewes DC and the village would be consulted towards the end of the year. Cllr. Belcher proposed and Cllr. Berry seconded a motion that an interim payment should be made to the Consultant, estimated at £3,000, from the grant funds received for this purpose. This was agreed.

18/127.To receive a report on the allotments and paddock in North Chailey and to agree actions to be taken: the Clerk reported that he and Cllr. Millam has walked the allotments and the paddock to the south. Three allotments had been identified where work to improve the upkeep was required and the Clerk had taken the appropriate actions. The paddock was not in a fit state to be let because of poor fencing, particularly on the western side, and the significant encroachment of brambles and birch. The trees on the boundary between the allotments and the paddock were overgrown and a request had also been received for work to be done to cut back the trees on the eastern side of the allotments. After discussion it was agreed that Cllrs. Berry, Belcher, Cornwall, Jordan and Millam would carry out an inspection to identify the works needed to be done by the Council, such inspection to take place before the end of August.

18/128.To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations:

Cllr. Olbrich agreed to acquire the football nets for Rowheath. He hoped to finally sort out the contents of the container in the near future.

Cllr. Olbrich also reported that a meeting had taken place to gauge interest in possibly acquiring the Horns Lodge Public House as a community pub.

18/129. To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998: nothing to report.

18/130.Confidential matters: to consider a resolution of exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature: Cllr. Avery proposed and Cllr. Berry seconded a motion to exclude the press and public and this was agreed. Councillors discussed the works carried out at South Common and the Council's involvement with a local organisation.

18/131.Date of the next meeting of the Full Council: Tuesday 18th September 2018 at 7.30pm at the Reading Room, Chailey Green.

Signed: *P Olbrich*
Chairman

Date: *18th September 2018*

Initials:

Date: