



Chailey Parish Council
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Minutes

A Meeting of the Full Council was held on Tuesday 16th January 2018 in the Reading Room, Chailey Green, commencing at 7.30pm

Present: Cllr. K. Jordan (Chairman).
Cllrs. S. Avery, N. Belcher, M. Cornwall, M. Evans, M. Lethem and P. Olbrich.

Public present: none.

In attendance: S. Treharne (Clerk) and Cllr. J Sheppard

18/001.Apologies for absence: Cllrs. P Atkins and J. Millam.

18/002.Declarations of interest: none.

18/003.Questions/comments from members of the public: none.

18/004.Items considered as a matter of urgency: none.

18/005.To agree arrangements for co-opting a Councillor: the Clerk reported that he had published notices seeking interest from residents wishing to be considered for co-option. A closing date of 16th February has been set.

18/006.To agree the Minutes of the Full Council meeting held on 12th December 2017: the minutes were approved and were signed by the Chairman.

18/007.To receive and if thought fit approve financial reports for December 2017: Councillors considered the financial reports for December 2017. Receipts for the month totalled £13 and payments for the month were £2,627 (after writing back an unpresented cheque for £156). Cllr. Cornwall proposed and Cllr. Olbrich seconded a motion that the financial reports be approved and this was agreed.

18/008.To consider further the creation of a three year budget and a parish plan: Councillors continued their discussion held over from the previous meeting. It was decided that an additional meeting of the Full Council should be held to take this matter forward.

The Clerk explained how monies collected through the Community Infrastructure Levy are dealt with by Lewes District Council and advised Councillors that the Council has an opportunity to bid for a share of the District Pot of £270,000. After discussion Councillor Lethem proposed and Cllr. Avery seconded a motion that the Council should submit a bid with a view to raising funds to pay for a crossing over the A275 at Mill Lane in South Chailey. This was agreed. After further discussion Cllr.

Lethem proposed and Cllr. Belcher seconded a motion that the bid should be for £25,000. This was agreed.

18/009. To consider and if thought fit approve movements on budget headings for 2017/18: the Clerk referred Councillors to the paper circulated with the agenda and explained why virement was necessary on four budget headings. Cllr. Evans proposed and Cllr. Belcher seconded a motion that the changes proposed by the Clerk be made and this was agreed.

18/010. To consider and if thought fit approve the Council's budget for the financial year 2018/19: the Clerk introduced his paper setting out the estimated outcome for 2017/18 and the draft budget for 2018/19. He explained the reasons for the variances expected in 2017/18. He also explained that the budget headings for 2018/19 remained essentially unaltered from recent years but drew attention to two items: the inclusion of a budget of £2,400 for equipment at the Reading Room and another of £4,300 to meet the repayments on the PWLB loan for the Sports Pavilion refurbishment project. Cllr. Avery proposed and Cllr. Belcher seconded a motion that the budget as recommended by the Clerk be adopted without amendment. This was agreed.

18/011. To set the precept for the financial year 2018/19: the Clerk referred to his paper. He explained that if the Council were to follow the practice of the previous two years and set a precept which would raise sufficient to cover the Council's running costs, an 8.3% increase in the precept would be required. A discussion ensued about the desirability of balancing the budget in this way or whether the Council's reserves should be used in 2018/19 to meet some of the additional costs, and in particular the loan repayments. After discussion Cllr. Olbrich proposed and Cllr. Evans seconded a motion that the precept for 2018/19 should rise by 5% over that for 2017/18 and this was agreed.

18/012. To receive a report on the defibrillator and CPR training: Cllr. Jordan reported an excellent turnout for the training session and Cllr. Belcher was thanked for his work in arranging this. Councillors considered that it would be beneficial to hold another session in the summer of 2018, if possible in an evening slot, and Cllr. Belcher agreed to arrange this.

18/013. To receive a report on the Sports Pavilion: the Clerk reported that the contract papers had been signed by the contractor. The contract price is lower than the original tender and now stands at £62,146.84. In accordance with a previous resolution, the contract will be signed on behalf of the Council by Cllrs. Barnard and Jordan. Work is due to start on 5th February 2018 and is programmed to take about 11 weeks. The Clerk confirmed that the Council's surveyors will supervise the work but thought, and Councillors agreed, that it would be a good idea that he and Cllrs. Barnard and Cornwall should make periodic site visits.

The Clerk confirmed that there are other matters to be discussed with the Sports Club, including the nature of the Club's longer term occupation of the Pavilion. Councillors agreed that a meeting with the Club would be beneficial.

18/014. To receive a report on the Neighbourhood Plan: Cllr. Jordan reported that the evidence base for the plan is being assembled. The Housing Needs Survey is nearly ready to start with an expectation that the Council will know the results by Easter. It was agreed that the Council should pay on outstanding bill of £32.80 for the Consultant's travelling costs.

18/015.To receive verbal reports from Councillors on their area(s) of responsibility and/or their involvement with village organisations:

Highways: Cllr. Olbrich advised that the East Chiltington sign is still in place. He volunteered to attend a proposed meeting between East Chiltington PC and ESCC Highways if he is free on the day.

18/016To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998: none.

18/017.Confidential matters: Cllr. Jordan advised that it was not necessary this month to consider a motion to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.

18/018.Next Full Council meeting: Tuesday 20th February 2018 starting at 7.30pm in the Reading Room, Chailey Green.

Signed: *K.Jordan*
Chairman

Date: *20th February 2018*