

## Minutes of the Neighbourhood Plan Steering Group

9<sup>th</sup> January 2018

**Present;** Jack Cranfield, Don Cranfield, Katherine Matthews, Mark Evans, Stephen Avery, Ken Jordan

### 1. Apologies for absence

Dennis- not very well

### 2. Agreement of Minutes from last Meeting 15/12/2017

Minutes Agreed

### 3. Matters Arising

KJ- Weather- due to rain the drone can't get up to take photos

Donna? JC- she raised the idea of a 'Critical Friend', would pay her for advice, rather than an hourly rate. JC to find out how much this is.

DC- from February can apply for next financial year. ME- sum needs to include money for posters, expense for consultant. SA- estimated budget required.

### 4. Amendments to Housing Needs Survey

A discussion ensued re the draft housing needs survey

Part 3- should ask about garden, too large?

Part 1-2- could ask whether someone is self employed or not.

Part 2- need to add a question re how many parking spaces. Under part 3 could add 'no longer able to drive'.

KJ- a letter will accompany the Housing Needs Survey and it will be advertised in the Chailey News. JC- can also put a link on the website.

DC- there is a space on the front page to put a return by date on- a month from when it goes out? JC- will take Rosalind's advice as to how long to give. She works for Lewes DC but is based in Eastbourne. She does all the processing and will send us a report.

ME- would be useful to have by April.

SA- have we done anything regarding people that live outside the parish and want to move in?

DC- have spoken to the Heritage who have indicated the difficulties with housing staff.

KJ- has raised with Thea whether we should be asking neighbouring parishes. Her response was no, is a Neighbourhood Plan.

ME- could ask Estate Agents e.g. Mansell McTaggart about the types of housing being sold.

DC- have also had a conversation with the Brickworks, a lot travel in from surrounding towns e.g. Burgess Hill and at Chailey School a lot of the teachers live in Brighton and travel in.

### 5. Chailey News and Publicity

Need to ask Rosalind if she is putting an explanation with the survey, perhaps we can use that in Chailey News.

DC- to contact Mid Sussex and Sussex Express and village voice. JC to put something on facebook.

ME- need to contact Chailey News to let them know will want to put something in. ME to do.

#### **6. A.O.B**

JC- has taken Jean Cragg off mailing list as has had no response. Also Dennis Matthews has indicated he is still happy to comment but is cutting back on coming to meetings (he has less time available now).

ME- we will need to consider what we have produced as a group. DC- suggests we do this at the next meeting. ME- is also concerned that meetings are just focussed on one thing.

Do we regard verges as green spaces? Character Areas are important.

ME- also need to discuss boundary between Newick and Chailey. Need to discuss open spaces. Buckleswood Public Inquiry is on 30<sup>th</sup> January.

KJ- also need to look at establishing new or extending existing Conservation Areas.

KJ- we also need a statistical annexe, everything about Chailey that we can find at ESCC.

#### **7. Next Meeting**

JC- next meeting we will have a review of all the evidence gathered so far.SA- a list of contents?

KM can we do it on a saturday morning rather than an evening?

A provisional date of sat 10<sup>th</sup> February 9.30-12.