



**Chailey Parish Council**  
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**Minutes**

**A Meeting of the Full Council was held on Tuesday 12<sup>th</sup> December 2017 in the Reading Room, Chailey Green, commencing at 7.30pm**

**Present:** Cllr. K. Jordan (Chairman).  
Cllrs. P. Atkins, S. Avery, M. Evans, M. Lethem and P. Olbrich.

**Public present:** none.

**In attendance:** S. Treharne (Clerk).

**17/181.Apologies for absence:** Cllrs. N. Belcher, J. Millam and J Sheppard.

**17/182.Declarations of interest:** none.

**17/183.Questions/comments from members of the public:** none.

**17/184.Items considered as a matter of urgency:** none.

**17/185.To agree arrangements for co-opting a Councillor:** the Clerk reported that he had not received any expressions of interest from residents wishing to be considered for co-option to the Council. It was agreed that further notices should be published early in the New Year.

**17/186.To agree the Minutes of the Full Council meeting held on 21<sup>st</sup> November 2017:** the minutes were approved with one correction and were signed by the Chairman.

**17/187.To receive and if thought fit approve financial reports for November 2017:** Councillors considered the financial reports for November 2017. Receipts for the month totalled £97. Payments for the month totalled £7,906, which amount included the return of unspent grant for the Neighbourhood Plan of £5,363. Cllr. Avery proposed and Cllr. Lethem seconded a motion that the financial reports be approved and this was agreed.

**17/188.To approve expenditure on repairs to the Windmill:** it was agreed that £180 (plus VAT if appropriate) should be spent repairing the steps to the windmill as per the quotation received.

**17/189.To identify items for inclusion in the 2018/19 budget, to identify projects for inclusion in a three year budget and the creation of a parish plan:** the Clerk introduced his paper circulated with the agenda. A wide ranging discussion took place and a number of possible projects for the near and longer term were mooted. The need for longer term plans to mesh with the Neighbourhood Plan was accepted. It was agreed that the budget for 2018/19 should include provisions for replacing the

Council's computer and for acquiring equipment to help at meetings of the Planning & Environs Committee. Councillors discussed how best to take forward the identification of longer term projects and a preference was expressed for a sub-group to be formed. Further discussion was deferred to the next meeting.

**17/190.To consider the holding of community or similar events:** Cllr. Lethem introduced this item and advocated the Council's involvement in facilitating events which would help to engender community cohesion and spirit. Councillors agreed and recognised that the Parish is fortunate to have numerous charitable and other organisations which do very good work. Some are supported financially by the Council. They also thought that the geography of the Parish meant that it was more difficult than in some parishes to bring the Parish together. It was agreed that this would be a suitable subject to be included on the agenda for the 2018 Annual Parish Meeting. It was also agreed that representatives from local organisations should be invited to attend a meeting with the Council to explore how best to take this matter forward.

**17/191.To receive a report on the defibrillator and CPR training:** in the absence of Cllr. Belcher this item was deferred to the next meeting.

**17/192.To receive a report on the Sports Pavilion:** the Clerk reported that slow progress was being made in getting the paperwork to sign and in setting a date for the works to start. An email had been received shortly before the start of the meeting suggesting that the contract price had increased beyond that accepted by the Council. The Clerk was asked to investigate the reasons for this and to report as soon as possible to those Councillors involved with the project.

**17/193.To receive a report on the Neighbourhood Plan:** Cllr. Jordan reported that progress had been slow of late but that there is a meeting of the steering group shortly. Lewes DC have agreed to carry out a Housing Needs survey at no cost to the Council.

**17/194.To receive verbal reports from Councillors on their area(s) of responsibility and/or their involvement with village organisations:**

**Highways:** Cllr. Evans reported on a recent meeting with Highways. Matters discussed included speeding in South Street and the positioning of enforcement notices, and inconsiderate parking outside the shop in South Chailey.

**17/195To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998:** none.

**17/196.Confidential matters:** Cllr. Jordan advised that it was not necessary this month to consider a motion to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.

**17/197.Next Full Council meeting:** Tuesday 16<sup>th</sup> January 2018 starting at 7.30pm in the Reading Room, Chailey Green.

**Signed:**  
**Chairman**

**Date:**

Initials:

Date: