



Chailey Parish Council
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Minutes

A Meeting of the Full Council was held on Tuesday 17th October 2017 in the Reading Room, Chailey Green, commencing at 7.30pm

Present: Cllr. P. Olbrich (Chairman).
Cllrs. P. Atkins, S. Avery, R. Barnard, N. Belcher, M. Cornwall, M. Lethem and J. Millam

Public present: Cllr J Sheppard and Mr J Stone.

In attendance: S. Treharne (Clerk).

17/148.Apologies for absence: Cllrs. M. Evans and K. Jordan.

17/149.Declarations of interest: none.

17/150.Questions/comments from members of the public: at the invitation of the Chairman Mr Stone spoke when the Sports Pavilion was discussed (item 17/156).

17/151.Items considered as a matter of urgency; none

17/152.To note the resignation of Philip O’Conor as a Councillor and to note the arrangements for co-opting a new Councillor: the Clerk reported that Cllr. O’Conor had resigned. Notices will be put up giving electors the opportunity, if they so wish, to call for an election. If ten or more electors make such a request by 9th November 2017, an election will be held. Otherwise, the vacancy will be filled by co-option.

17/153.To agree the Minutes of the Full Council meeting held on 19th September 2017: the minutes were approved and signed by the Chairman.

17/154.To receive and if thought fit approve financial reports for September 2017: Councillors were in receipt of financial reports for September. Cllr. Avery proposed and Cllr. Belcher seconded a motion that the report for September be approved and these were agreed.

17/155.To approve an estimate for the installation of three defibrillators: Cllr. Belcher proposed and Cllr. Lethem seconded a motion that the estimate from Mr C Hibling of £630 for installing the defibrillators, including all associated electrical works, should be accepted and this was agreed. Cllr. Belcher drew Councillors’ attention to the training session on the use of defibrillators and CPR arranged for 23rd November 2017.

17/156.To receive a report on the Sports Pavilion and to consider the appointment of a contractor and to approve the application for a loan: the Clerk referred to the briefing note circulated with the agenda and advised Councillors that Lewes DC had approved the revised proposals for rainwater removal. It was thought that the cost of recommissioning the existing system would be less than installing a new soakaway system.

Mr Stone, Chairman of Chailey Sports Club, thanked the Council. He confirmed that arrangements had been made for a donation of £10,000 to be paid direct into the Council's bank account.

The Clerk informed Councillors that, subject to their agreement, the refurbishment project could now go ahead. Cllr. Barnard proposed and Cllr. Cornwall seconded each of the following three motions:

That the Responsible Financial Officer shall, as soon as practicable, apply to the Public Works Loan Board ("the PWLB") for a loan of £38,000 to help fund the refurbishment of the Sports Pavilion at North Chailey. The loan shall be for 10 years and shall be repaid in equal six-monthly instalments under the Annuity method, with the first repayment being made six months after the date on which the loan is advanced. The interest rate applicable shall be that advertised by the PWLB for such loans. The loan application shall be signed by the Responsible Financial Officer and by Cllr. Jordan. This motion was agreed.

That all repayments due in respect of the PWLB loan shall be made by Direct Debit and Cllrs. Olbrich and Avery (as signatories to the Council's bank accounts) be authorised to sign a Direct Debit mandate in favour of the PWLB. This motion was agreed

That, subject to the receipt of the PWLB loan of £38,000 and a donation of £10,000 from Chailey Sports Club, the Council shall accept the quotation of £63,591.32 from Chrysalis Construction Limited ("Chrysalis") and enter into a contract with Chrysalis. The contract shall be in the form of the Joint Contracts Tribunal Minor Works Building Contract and as advised by Lawson Queay. The contract shall be signed on behalf of the Council by Cllrs. Jordan and Barnard. This motion was agreed.

It was agreed that, following the resignation of Cllr. O'Connor, Cllr. Cornwall would be appointed to act for the Council with Cllr. Barnard in matters relating to the Sports Club.

17/157.To receive a report on the Neighbourhood Plan: Cllr Avery reported that the character appraisal had been completed and had been approved by the consultant. A further meeting of the Steering Group will take place shortly.

17/158.To receive verbal reports from Councillors on their area(s) of responsibility and/or their involvement with village organisations:

Chailey Commons: a further discussion took place about a proposal by Chailey Commons Society to erect notices asking dog owners to keep their animals on a short lead to protect wildlife. The Clerk reported that he had heard from North Common Freeholders who had expressed a reluctance to impose any restrictions on users of the Commons. The Clerk was asked to contract Chailey Commons Society to find out exactly what they are proposing.

Rowheath: Cllr. Olbrich advised that he had removed the damaged football nets. The meeting approved expenditure of £124.79 on obtaining better quality replacements.

17/159.To consider items of correspondence for noting and response: the Clerk reported that there were no items of correspondence to be drawn to Councillors' attention.

17/160.To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998: the Clerk advised Councillors that consideration would need to be given to the prevention of crime at and around the refurbished Sports Pavilion. Some crime prevention measures (for example the relocation of pathways and strategic planting) had been mooted but are not included in the schedule of works. These would need to be revisited.

17/161.Confidential matters: Cllr. Olbrich advised that it was not necessary to consider a motion to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.

17/162.Next Full Council meeting: Tuesday 21st November 2017 starting at 7.30pm in the Reading Room, Chailey Green.

Signed: *Ken Jordan*
Chairman

Date: *21st November 2017*