

Minutes of the Neighbourhood Plan Steering Group

10th October 2017

Present; Jack Cranfield, Katherine Matthews, Mark Evans, Stephen Avery, Ken Jordan, Donna Moles

1. Apologies for Absence

Don Cranfield, Dennis Matthews

2. Agreement of the Minutes from the Last Meeting 08/09/2017

Agreed

3. Matters Arising

None

4. Character Appraisal Update

5. Update on the Evidence Base and Discussion of any Remaining Evidence Still Required

DM- her main concern is that the majority of the evidence is the questionnaires. We need other evidence. Need to collate the evidence and bring it together. Can't just use survey results, have to look at local gov. policies etc.

ME- e.g. re footpaths, is it enough to refer to an ordinance survey map?

DM- would expect a separate plan highlighting features e.g. cycle ways, rights of way, depending on what the objectives are.

KM-Another example is the Common. We have a copy of the document highlighting the importance of the Common but would we also need a plan showing the SSSI boundaries?

DM- yes that's the sort of thing.

KJ- L.D.C. are looking at extending the development boundaries.

DM- they need to be speaking to us and be in discussion. There is a new N Plan Officer at Lewes, Thea...

SA- we have to assume the Inspector doesn't know anything at all

SA- Is there software available re maps we can use?

DM- will pass on the name of the package, Parish Council's use it.

KJ- Do these docs need to be just referred to or do we need the actual docs?

DM- Can refer to them.

DM- I am surprised there are so few objectives, would expect more housing objectives for example. Need to be more positive.

A discussion ensued re SHLAA sites in Chailey

DM- KJ's objective is technically incorrect. Sites could come forward which are not in SHLAA but meet all the policies. Need to make sure plan quashes other material considerations (for development outside development boundary). Need to assume Inspector has never been to Chailey.

ME- The SHEELA is an evidence based doc.

The Evidence Base Document needs to include other types of evidence. Needs to be added to. You need to have other docs to hand e.g. Character Appraisal, doc looking at Green Spaces- uses, character etc. Needs to be both qualitative and quantitative. Would not have to go into detail on whole of parish green spaces, could narrow it down.

KM- What is Local Greenspace? DM- Is protection at the same level as green belt. Are there any green spaces that need to be protected?

DM- Are there any possible Assets of Community Value, locally important buildings you would want to protect? List of LB's.

KJ- Could focus attention on the Link Walk and its surrounds?

DM- would have expected views to be an objective.

JC- re the Housing Needs Survey do we need one?

DM it is important if doing housing allocation or to defining what type of housing needed She is not an expert on this but could help. First speak to Lewes, can they do it?

KM- Is it asking people in the village?

DM- yes.

KM- would we also need waiting list info?

DM- yes, from Lewes, see links in her note. In general evidence over 10 years doesn't carry much weight. Suggests we go straight to the Neighbourhood Plan Officer and use her. KJ to follow up. You have to conform with what Lewes policy detail says but then add detail. Send Donna an email rather than wait for meeting.

Need to speak to landowners etc e.g. if looking at protecting trees, buildings, whether this is a statutory body or a person. Need to record who you have spoken to.

In terms of the wording, can say 'we will support', rather than being so prescriptive e.g. by stating 1 or 2 bed houses.

Re parking- need to look at what ESCC and Lewes says.

Need to make sure website is kept up to date. KM to send SA last minutes again. Only put final versions up there. Remove anything relating to policies.

6. The Next Steps

JC Not ready for further meeting with Parish yet

7. A.O.B

KM to put doc into dropbox re common.

Me to draft something re Community. JC- can liaise with D Cranfield.

8. Dates of the Next Meetings

24th October

14th November