

## Minutes of the Neighbourhood Plan Steering Group

8<sup>th</sup> September 2017

Present; Jack Cranfield, Don Cranfield, Katherine Matthews, Mark Evans, Stephen Avery, Ken Jordan

### 1. Apologies for Absence

Dennis Matthews

### 2. Agreement of Minutes from the Last Meeting

Agreed for the last two meetings. KJ-Can we forward the minutes to the Parish Clerk as a matter of course?

### 3. Matters Arising

None

### 4. Character Appraisal Update

JC has forwarded to Donna for comment.

KJ- has agreed operator of drone to take photos but needs to be dry.

JC- there is also an aerial atlas of Sussex

KM- but we do need to be careful of copyright

JC- just need to reference it in the right way- terms of use.

KJ- Estelle's moving on from Lewes. He is aware of employment issues at Lewes.

SA- appendices need to be sorted. Do we need any other appendices?

KM- do we need all the history that's in the assessment? Also there are still opinions that need to be taken out.

SA- has taken out quite a lot

ME- what conclusions can be drawn from assessment?

KJ- that development needs to be appropriate.

SA- do we need a section on archaeology?

JC- is happy to write a separate document relating to archaeology.

SA- can you take a look at the photos?

DC- thinks photos are excellent.

KJ- there was a question re attribution, is the owner's permission needed?

KM- that's what Donna stated.

DC- street scenes should be ok.

JC- The Hooke Estate, can DC write a paragraph?

### 5. Update on the Evidence Base Working Document and the Next Steps

JC looked at a plan up north- need to be flexible and be prepared for evidence not supporting policies. Need to show we are prepared to change policies as evidence comes

along, needs to reflect what is going on in the village. He thinks we will need one more public event to show village the evidence, a drop in type session.

## **6. Evidence Still Required**

### *Community Engagement Strategy*

KJ- other plans have had meetings with other groups, i.e. young people, teenagers.

DC- Is it possible for a meeting at Chailey School for resident Chailey children. Perhaps one lunchtime? JC- or tutor time?

ME- Head has not passed on request to Student Council, has had no response. Will go back and ask again.

ME- Donna includes one ½ day event in Stage 6 quote.

JC to draft. DC to help.

### *Any Previous Surveys of Villager's Views*

ME- surveys in past have come up with similar comments, they can make a valid point. S Treharne has said he will do some work on the 2008 one.

DC to scan 2009 one from KJ and the one from ME

ME to investigate, last 20 years.

### *Housing Design Trends*

ME had a report on OAPs at Gradwell Park. Justified smaller housing for older people.

KJ- need to ask Estelle if they have done any surveys.

KJ- S Treharne is to have a look at Housing Design Trends. Only new build?

### *Historic Assessment of the Village*

Archaeology- JC to do, bits from Mark's draft.

### *Current Population Data form the last Census*

KJ- The Lewes published doc covers the whole ward. Sharon Davey has data with breakdown at Parish Level- will forward on our behalf. He has also asked for what she can provide on projected figures.

### *Housing and Needs Survey*

Needs D Moles input, what it needs to include.

### *Local Transport Plan*

JC to contact LDC, do research

### *Conservation Area Appraisal*

Is on website

KM- Re the Common- is there any up to date reports/ surveys? KM to investigate. ME- there is the John Underhill Day assessment for the fencing project. Is on the web somewhere.

## **7. Any Other Business**

Other sections other than housing need to refine policies.

SA- DMs opinions have been taken out of Character Assessment, perhaps need to go back in a separate document.

KJ- D Moles has said policies need to be positive. Will look at redrafting housing ones.

KM and DC to look at Community

DM to look at Economy

SA- have we done everything on impact of certain businesses on environment e.g. solar panels?

ME -

- Need for smaller dwellings
- Need to recognise that SHLAA asks us to accommodate 30 plus 10 dwellings. Need to define that somewhere in statement
- Re-use/ change of use of farm buildings
- Chailey Common
- Dark Policy
- Footpath or cycle path north to south
- Need to put in what you want as well as what you are stopping

KM- we need to now as well what Lewes are putting in their policies.

KJ- Also do we want to attract more jobs for young people, small business units

SA- Need a policy promoting footpaths and cycle paths.

KJ- Parish Council will not pay for work in advance. Need to pay back what has not been spent and reapply for next 6 months.

## **8. Dates of the Next Meeting**

Before we fix dates need to speak to Donna and arrange a meeting. Possibly the 18<sup>th</sup> or 21<sup>st</sup> September