

Minutes of the Chailey Neighbourhood Plan Steering Group

7th June 2017

Present; Jack Cranfield, Don Cranfield, Ken Jordan, Mark Evans, Katherine Matthews

1. Apologies for absence

Steven Avery, Dennis Matthews

2. Agreement of the minutes from the last meeting 26/04/2017

Agreed

3. Matters arising

KJ-Has anyone heard anything from Lewes re meeting for Parish Councils?

JC- No

-or the Sustainability Assessment?

The PC has emailed about it.

4. Character Appraisal

JC has spoken to Estelle about this and it is something we would need to include

KJ- has looked at various, Higham Ferrars, Cooksbridge- used a Consultant. Referred to a Landscape Assessment by West Sussex. He has contacted Trevor Leggo of SALC to see if they offer advice on Character Assessments and they do.

Following discussion it was agreed to set up a meeting with them for advice on Character Appraisals.

DC- Plumpton have a pre-submission draft available, they did a Landscape and Biodiversity Assessment.

ME- I would have thought much of what DM has written would constitute an assessment.

5. Update on the amendment of Policies and Chapter Drafts

6. Review the initial draft chapters

7. Meeting with Donna

KM- What I think D Moles was getting at was the need for more evidence to back up report e.g. figures. Do we definitely have the money now?

ME- yes based on 6 and 7 of D Moles's quote and extras. Needs to be used by October.

KJ- wants someone independent to give us a second opinion on Character Appraisals.

JC- thinks the next step should be talking to Lewes to get their advice- where holes are, what info is lacking, as it is free advice.

ME- thinks it is a waste of time, slows up process. The references for Donna are good and we need to get going with her.

KJ- takes Marks point about time, which is why at the same time we need to speak to SALC.

ME- Estelle's comments re a Strategic Assessment were not much use. Needs Donna to attend a meeting and go through what she thought. If we want to employ her now is the time to do so.

KM- so , can we not make an appointment with DM and in meantime go to Lewes and SALC.

ME- we should put a time limit of 30 June and meet up with Donna in July, 1st or 2nd week.
ME will ask her 5th July 5pm and ask her to elaborate on her comments.

8. A.O.B

Discussed KJs draft outline of chapters- yet to be circulated.

9. Dates of the next meetings

Do we need a pre meeting? Wait till we hear back from Lewes.

26th July

6th September

4th October