



Chailey Parish Council
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Minutes

A Meeting of the Full Council was held on Tuesday 21st March 2017 in the Reading Room, Chailey Green, commencing at 7.30pm

Present: Cllr. M Evans (Chairman).
Cllrs. P. Atkins, S. Avery, R. Barnard, N. Belcher, K. Jordan, J. Millam P. Olbrich and P.O'Conor.

Public present: N. Dean (for item 17/053)

In attendance: S Treharne (Clerk) and Cllr J Sheppard

17/041.Apologies for absence: Cllr. V Harrison.

17/042.Declarations of interest: none.

17/043.Questions/comments from members of the public: none.

17/044.Items considered as a matter of urgency: none

17/045.To agree the Minutes of the Full Council meeting held on 7th February 2017: the minutes were approved and were signed by the Chairman.

17/046.To receive an update on the co-option of a Councillor: the Clerk advised that three people had expressed interest in being co-opted as a Councillor. Details had been sent to the members of the Personnel Advisory Committee. Cllr. Olbrich advised that he knows two of the candidates and suggested that it would be preferable for him not to participate in the interview process. It was agreed that Cllr. Evans, as ex officio member of the Committee, would if necessary take part in the process.

17/047.To consider and if thought fit approve the reasons for the absence from meetings of a Councillor: Councillors considered the paper circulated by the Clerk and the proposed absence of Cllr. Harrison from Council meetings and activities until January 2018. They fully understood Cllr. Harrison's reasons for wishing to take a leave of absence but, after discussion Cllr. Olbrich proposed and Cllr. Jordan seconded a motion that Cllr. Harrison's reasons for absence should not be approved and this motion was agreed.

17/048.To consider and if thought fit approve financial reports for February 2017: there were no receipts in February and payments for the month totalled £2,393. Receipts for the year to 28th February 2017 (excluding the precept and support grant received) total £2,091 and payments £53,315. Councillors' attention was drawn to

the analysis of payments by category shown in the financial reports, to the detailed breakdown of the payments for the month and to the bank reconciliation attached.

Cllr. Avery proposed and Cllr. Jordan seconded a motion that the financial reports be approved and this was agreed.

17/049:To consider and if thought fit approve an estimate for electrical works at the Reading Room: Cllr. O’Conor proposed and Cllr. Barnard seconded a motion that Chris Hibling’s quote of £297.80 for replacing the coin meter in the Reading Room be approved and this was agreed.

17/050:To consider the contract for mowing and associated maintenance in the Parish: Councillors considered the quotations received. They noted that the two lowest prices were similar. Councillors debated the pros and cons of awarding the contract to a new contractor. After discussion Cllr. O’Conor proposed and Cllr. Olbrich seconded a motion that the contract for mowing and associated maintenance should be awarded to Barcombe Landscapes Limited and this was agreed.

17/051. To consider and if thought fit approve revised Standing Orders: Cllr. Evans referred Councillors to the briefing note circulated by the Clerk and to the draft of the proposed revised Standing Orders. Cllr. Avery advised that he had identified a number of typing and layout errors which needed to be put right and he would relay these to the Clerk. Cllr Jordan proposed and Cllr. Olbrich seconded a motion that the minor amendments identified by Cllr. Avery should be made and that the draft of the revised Standing Orders, incorporating the amendments, be adopted by the Council. The motion was agreed.

17/052.To receive a report on the progress made with the Sports Pavilion and to agree a list of contractors: Mr Dean reported on his attempts to obtain grant funding from the Football Association. The likely conditions that would need to be met before any funding became likely were onerous and would involve additional expenditure. He thought that it was not worth pursuing this funding and would look elsewhere. The Clerk advised that the surveyors had opined that it was unlikely that the limited space available was sufficient to carry out the sort of alterations that the FA seemed to require.

Councillors considered the list of contractors to whom tender documents could be sent. After discussion it was agreed that the two contractors who had not responded in the summer of 2016 should be removed from the list as should the contractor who had responded to say that the contract was too small for them. It was agreed that the four other contractors approached should again be asked to participate, together with the additional two contractors suggested by Lawson Queay.

17/053.To receive a report on progress made with the provision of defibrillators in the Parish: the Clerk advised Councillors that he would place the order for the defibrillators in April.

17/054.To receive a report on the Neighbourhood Plan: Cllr Jordan reported that the three meetings held to give residents the opportunity to air their views on the draft objectives had been well attended and had proved very useful. A good meeting had also been held with the Neighbourhood Planning Officer from Lewes District Council. Uncertainty still exists over the legal actions involving other Councils but current thinking was that Chailey should press ahead with its own plan.

17/055.To consider a paper relating to the possible provision of a pedestrian crossing at South Chailey: Councillors debated the paper circulated with the agenda. Funding was still a significant obstacle to the provision of a crossing or refuge. Councillors thought that before any Council funds were spent on a feasibility study a survey should be undertaken to try and establish the level of use to which any crossing might be put. Cllrs. Belcher and Jordan agreed to liaise with the Clerk about conducting a survey after Easter.

Cllr. Sheppard left the meeting at this point.

17/056.To receive verbal reports from Councillors on their area(s) of responsibility and/or their involvement with village organisations:

Chailey Commons: Cllr. Belcher raised the issue of the debris left on the Commons following works. Cllr. Evans thought that this was left to rot down because of the high costs of removal. He also referred to a blocked ditch at Mill Lane and it was agreed that the Clerk would refer this matter to Jo Heading.

Rowheath: Cllr. Olbrich advised that he had taken steps to correct some of the items identified in the recent inspection and he would advise the Clerk what had been done. He would procure a new padlock for the container.

New Heritage: Cllr. Atkins reported on a recent meeting of the residents. He enquired whether there was any equipment no longer required by the Youth Group which might be used by the Group currently running in the Chapel. He also enquired about the possibility of a rubbish bin being placed at the entrance to New Heritage.

Parish Hall: Cllr. Jordan relayed the thanks of those involved with the Parish Hall for the Council's continued support.

Website: Cllr. Avery reported that he is in contact with a local resident about putting information about houses of local interest on the website.

17/057.To consider items of correspondence for noting and response: the Clerk reported that there was no correspondence to be reported to Councillors that had not already been covered during the meeting.

17/058.To note risk implications: none to note.

17/059.Confidential information – exempt matters: Cllr Evans advised that it was not necessary to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2).

17/060. Next Full Council meeting: 25th April 2017. Next Planning & Environs Committee meeting: 11th April 2017. Both meetings will take place at 7.30pm in the Reading Room, Chailey Green.

Signed: *Mark Evans*
Chairman

Date: *25th April 2017*